

**CITY OF COLOMA**  
**Regular Commission Meeting**  
**April 24, 2023**

The meeting was called to order at Coloma City Hall at 7:30 pm by Mayor Hammond  
Present: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond, Clerk  
Clements

Visitors: Vanessa Pentridge, Bill Smith, Steven Lowder, Matt Quinn, Sieg Freitag, Todd  
Bohle, Jane Berglund-Hess.

**Pledge:** Clerk Clements led the Pledge of Allegiance to the USA Flag. Pledge.

**Approval of Agenda:** Motion by Commissioner Smith, seconded by  
Commissioner Hicks to approve the agenda as presented. **Yes: Balkin,**  
**Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond. No:**  
**NONE. MOTION CARRIED.** **Agenda**  
**Approval.**

**Approval of Minutes:** Commissioner Smith motioned, seconded by  
Commissioner Smith to approve the Regular Commission Meeting minutes  
from April 10, 2023. **Yes: Balkin, Clements, Freitag, Hicks, Churchill,**  
**Smith, Mayor Hammond. No: NONE. MOTION CARRIED.** **Minutes**  
**Approval.**

**Comments from Citizens and Visitors:**

Jane Berglund-Hess asked for an update regarding her neighbor's issues  
that have been accelerating. Mayor Hammond shared that the building  
inspector and ordinance officer are meeting with the homeowner this  
Friday and that the police chief did make a visit to this resident.

Jane Berglund-  
Hess, City  
resident

Steven Lowder shared the City of Coloma Pride Care report with the  
commissioners for 3 priority 1 calls, 3 priority 2 calls, and total of 6 calls.

Steven Lowder,  
Pride Care

Matt Quinn with Great Lakes Rescue shared the latest activity report and  
there have been 2 calls for the City of Coloma.

Matt Quinn,  
Great Lakes  
Rescue

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**Special Recognition, Commendations, Etc.:** None.

**Unfinished Business:** None.

**New Business:** Vanessa Pentridge thanked the city for their support of the Glad Peach Festival and would like to ask the city for their support of having the Glad Peach Festival starting on Friday nights with closing the streets tentatively at 4 PM. There will be a bean bag tournament and put more activities throughout town. Commissioner Balkin asked the Public Works supervisor if there were any issues with starting the festival on Friday. Bohle shared that it was not a really issue. **Commissioner Freitag motioned to approve the Glad Peach Festival to open Friday evening after 4 pm, supported by Commissioner Hicks. Yes: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Glad Peach Festival Friday Night Motion Approval.**

**Finance/Insurance:** Commissioner Smith shared there is a Finance Committee Meeting May 8 at 6:30 PM at City Hall.

Finance Committee Meeting.

**Public Works:** Commissioner Freitag shared that public works was out patching roads. Public Works Supervisor Todd Bohle shared the crew has started street sweeping. Mayor Hammond commented that the DDA project for new sidewalks will be completed during this time from Ethel's building to Subway. The next section will be completed later in the year.

Public Works Update.

Commissioner Clements asked why the end of Morrison street floods during heavy rains. Public Works Supervisor Todd Bohle shared it is a dead end drain so it just takes a little more time to filter out.

**Police:** None.

**Clerk:** Clerk Clements reminded public and commissioners of the Special election May 2, 2023 from 7 AM - 8 PM and the voting location for the city is at the Coloma Public Library.

Special Election May 2, 2023

**Ordinance:** Commissioner Smith motioned, supported by Commissioner Freitag to approve the ordinance report as presented. **Yes: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Ordinance Report Motion Approval.**

**Fire Board:** Commissioner Freitag shared the last board meeting minutes and that all are welcome at the next meeting. Mayor Hammond shared they are working with AEP to install two lights down by the kayak launch. Commissioner Hicks asked if we could add a portable bathroom down there, but Mayor Hammond commented that we would not because of the steep incline of the hill.

Fire Board Update.

**Communications:** Commissioner Balkin shared that the website is soon to launch and planned Facebook posts regarding upcoming events within the city.

Communication Update.

**Correspondence:** None.

Commissioner Clements inquired about putting school signs up as you enter town and Commissioner Hicks shared he has not spoken with the Athletic Director due to the softball season. Mayor Hammond shared that Dale Kreitner was working on some athletic signs.

Matt Quinn reminded the city that Great Lakes Rescue can be used for events as a service on standby and those fees are outlined within our current contract.

**Adjournment:** Motion by Commissioner Hicks, seconded by Commissioner Smith to adjourn at 7:53 PM. Voice vote. MOTION CARRIED.

**Adjournment**

Respectfully submitted,

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Kelly Clements, Clerk

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Marsha Hammond, Mayor

**CITY OF COLOMA**  
**Regular Commission Meeting**  
**April 10, 2023**

The meeting was called to order at Coloma City Hall at 7:30 pm by Mayor Hammond  
Present: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond, Clerk  
Clements

Visitors: Chana Kniebes, Wes Smigielski, Matt Quinn, Sieg Freitag, Dan Fette, Doreen  
Hess, Todd Bohle, Rhonda Scott, Emily Abrham, Brielle Hicks, Bob Zeilke, Shannon  
Zeilke, Addyson Milnickel, Taylor Truman, Isabella Kiser, Jaylyn Yeske, Camren Pounders,  
David Rutherford, April Yeske, Renee Pounders, Jane Berglund-Hess.

**Pledge:** Commissioner Hicks led the Pledge of Allegiance to the USA  
Flag.

Pledge.

**Approval of Agenda:** Motion by Commissioner Freitag, seconded by  
Commissioner Hicks to approve the agenda as presented. **Yes: Balkin,  
Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond. No:  
NONE. MOTION CARRIED.**

**Agenda  
Approval.**

**Approval of Minutes:** Commissioner Hicks motioned, seconded by  
Commissioner Smith to approve the Regular Commission Meeting minutes  
from March 27, 2023. **Yes: Balkin, Clements, Freitag, Hicks, Churchill,  
Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Minutes  
Approval.**

**Comments from Citizens and Visitors:**

Chana Kniebes invited the commissioners and Mayor to the Coloma  
Watervliet Area Chamber of Commerce After Hours/Chamber Meeting,  
Tuesday, May 16, 2023 from 5:00 - 7:00 PM.

Jane Berglund-Hess asked the commissioners and mayor what the city  
was doing regarding 259 S Church St. which is her neighbor who is  
causing a nuisance during the middle of the night, hanging items on her  
fence, causing it to be replaced in some areas and their dogs are getting  
lose attacking her family members. Berglund-Hess shared photos and  
asked what she should do as far as reporting the nuisance. Suggestions  
from the police chief were to report the incidents with animal control, with  
the city ordinance officer, and if there are other issues to report to the  
police at the time of the incident.

Jane  
Berglund-Hess,  
City resident

Matt Quinn shared an update on 2 responses in the City of Coloma with an  
average response time of 2.8 minutes.

Matt Quinn,  
Great Lakes  
Rescue

**Special Recognition, Commendations, Etc.:** Mr. and Miss Coloma Court introduce themselves to the Mayor, Commissioners, and guests.

Mr and Miss  
Coloma Court  
2023

**Unfinished Business:** None.

**New Business:** Dan Fette commented on the status of the Paw Paw Lake Sewer System No. 34 Project and the bid status. **Commissioner Hicks motioned, supported by Commissioner Smith to approve Resolution 2023-7 for approving the contract with the county of Berrien for the Berrien County Paw Paw Lake Sewer System No. 34 Project. Yes: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Resolution  
2023-7 Paw  
Paw Lake  
Sewer System  
No. 34 Project  
Approval  
Resolution.**

Mayor Hammond commented that our small urban grant was delayed for this year, most likely due to rising costs.

Small Urban  
Grant update.

**Finance/Insurance:** None.

**Public Works:** None.

**Police:** Police Chief Wesley Smigielski shared the March 2023 activity report with the commissioners and Mayor. **Commissioner Clements motioned, supported by Commissioner Freitag to approve the City of Coloma Activity Report for March. Yes: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**City of  
Coloma  
Activity  
Report  
Motion.**

Commissioner Clements asked the Police Chief regarding ordinances and updates to address the issues with the golf carts within the city. Chief said he would share a ordinance and the difference in city and township rules as part of the state laws with other officers as a reminder.

**Clerk:** Clerk Clements shared the Election Committee meeting from April 10, 2023, and the proposed election workers for the May 2, 2023 election. **Commissioner-Freitag motioned to approve the election workers and pay rates, supported by Commissioner Hicks. Yes: Balkin, Freitag, Hicks, Churchill, Smith, Mayor Hammond. Abstain: Clements. No: NONE. MOTION CARRIED.**

Election  
Committee  
Meeting and  
Election  
Worker Motion  
Approval.

**Ordinance:** None.

**Fire Board:** Commissioner Clements commented that he received a request to have the fire station's American Flag replaced.

**Communications:** Commissioner Balkin shared the city had really good coverage regarding our splash pad project and Balkin and Mayor Hammond met with the Southwest Michigan Planning Commissioner regarding getting lights down by the kayak launch from AEP and some potential other opportunities.

City project updates.

Mayor Hammond is sharing the project with the Rotary on Wednesday and there is an account open for donations for any projects at United Federal Credit Union. Commissioner Balkin shared she is attending a best practice meeting on Wednesday.

**Correspondence:** None.

**Adjournment:** Motion by Commissioner Hicks, seconded by Commissioner Smith to adjourn at 8:05 PM. Voice vote. MOTION CARRIED.

**Adjournment**

Respectfully submitted,

  
\_\_\_\_\_

Kelly Clements, Clerk

  
\_\_\_\_\_

Marsha Hammond, Mayor

**CITY OF COLOMA**  
**Regular Commission Meeting**  
**March 27, 2023**

The meeting was called to order at Coloma City Hall at 7:30 pm by Mayor Hammond  
Present: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond, Clerk  
Clements

Visitors: Dave Ehlers (Coloma Schools Superintendent), Heidi Ismael (Coloma School Board), Sieg Freitag, Mary Harrison, Steve Lowder (Pride Care), Rachel Edwards, Glen Lester (Pride Care), Kyle Seymore (Pride Care)

**Pledge:** Commissioner Smith led the Pledge of Allegiance to the USA Flag. Pledge.

**Approval of Agenda:** Motion by Commissioner Hicks, seconded by Commissioner Smith to approve the agenda with the addition of flags at the cemetery under new business. **Yes: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond. No: NONE.** **MOTION CARRIED.** **Agenda Approval.**

**Approval of Minutes:** Commissioner Smith motioned, seconded by Commissioner Hicks to approve the Regular Commission Meeting minutes from March 13, 2023. **Yes: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.** **Minutes Approval.**

**Comments from Citizens and Visitors:** Dave Ehlers presented to the commissioners and visitors for the upcoming bond millage proposal on May 2nd. The Future of Coloma - safe and secure and prepared for the next generation of education. Our new strategic plan includes facility improvements and identified "needs" vs wants. Coloma Community Schools held four community forums to gain community member feedback. Superintendent Ehlers shared what the bond will include for improvements for the schools. There is a proposed community and student center for includes controlled access to the public for events, youth league practices, high school athletics and cheer, staff professional development, physical education class for intermediate, booster events, board meeting space, an area that can be leased to the community. The estimated cost for the bond is \$28,250,000. The design would be done from 2023-2024 and construction from 2024-2026. Coloma Community Schools Bond Proposal, Dave Ehlers, Heidi Ishmael.

Commissioner Smith asked regarding the Coloma School's ranking among the state is low, how will improve the scores. Dave Ehlers commented that the improved facilities will allow for better learning environments and better utilize the square footage and update the technology. Comments

Heidi Ismael commented that the board had additional wants, but keep this request as reasonable to make the necessary facility improvements that will encourage more teacher and student retention and new members.

Mayor Hammond shared that they are committed that they are invested in our students and our communities and believe in our students. The poverty rate is high in our district and our kids are provided both free breakfast and lunch.

Mary Harrison, April is National Poetry Month and there is a contest during the month and prizes for winners, contact the library for more information.

Mary Harrison,  
Coloma Public  
Library

Steve Lowder shared the city's monthly Pride Care report with the commissioners. Kyle Seymore, Operations Manager, and Glen Lester introduced themselves to the commissioners. Mayor Hammond did comment that we signed a contract with Great Lakes Rescue for a first responder service.

Steve Lowder,  
Pride Care

**Special Recognition, Commendations, Etc.:** Mayor Hammond shared that March 29 is National Vietnam War Veterans Day, a day meant to pay tribute to veterans of the Vietnam War, including personnel who were prisoners of war or who were listed as missing in action and we thank our veterans for their service.

National  
Vietnam War  
Veterans Day

**Unfinished Business:** None.

**New Business:** Commissioner Hick motioned to approve the Resolution 2023-5: Guidelines for Applicants Requesting Consideration for Poverty Exemption, supported by Commissioner Clements. **Yes: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Resolution  
2023-5:  
Poverty  
Exemption  
Consideration  
Approval.**

Commissioner Freitag motioned, supported by Commissioner Hicks to approve the 2023-2024 City Budget as presented to the commissioners. **Yes: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**23-24 City  
Budget  
Motion  
Approval.**

Commissioner Hicks motioned, supported by Commissioner Smith to replace the flags at our cemetery. **Yes: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Coloma  
Cemetery  
Flag Motion  
Approval.  
Resolution  
2023-6  
Emergency**

Commissioner Balkin motioned to approve Resolution 2023-6: Appointment of Emergency Management Coordinator (Todd Bohle), supported by Commissioner Smith. **Yes: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor**



**Hammond. No: NONE. MOTION CARRIED.** Mayor Hammond commented that Ray Morlock and herself would be the other two points of contact for the city in an additional form submitted to the county.

**Management Coordinator Approval.**

**Finance/Insurance:** Commissioner Hicks motioned, supported by Commissioner Clements to approve the February Treasurer's report as presented. **Yes: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Treasurer's Report Motion Approval.**

**Public Works:** None.

**Police:** None.

**Clerk:** None.

**Ordinance:** None.

**Fire Board:** The next Fire Board Meeting will be on April 4 at Station 2 at 7 PM. All are welcome to review the budget.

**Fire Board Update.**

**Communications:** Commissioner Balkin shared that feedback from the public meeting and a flyer was distributed in the water bills and there is a news release that will be sent to the media and working on the promotion and plans to have an upcoming meeting with the rotary club on April 12 at noon at the Watervliet Hospital community room. Commissioner Smith commented about notifying residents regarding community projects. Mayor Hammond commented that it is already a park facility and all residents will be given a flyer in their water bills with more information.

**Flyer, Public Meeting and Handouts in Water Bills for Projects.**

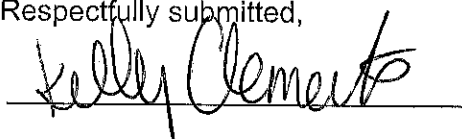
Commissioner Hicks commended Commissioner Balkin on all of her work on the community projects.

**Correspondence:** None.

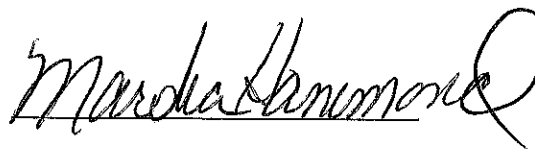
**Adjournment:** Motion by Commissioner Smith, seconded by Commissioner Hicks to adjourn at 8:10 PM. Voice vote. MOTION CARRIED.

**Adjournment**

Respectfully submitted,



Kelly Clements, Clerk



Marsha Hammond, Mayor

**CITY OF COLOMA**  
**Regular Commission Meeting**  
**March 13, 2023**

The meeting was called to order at Coloma City Hall at 7:30 pm by Mayor Hammond  
Present: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond, Clerk  
Clements

Visitors: Todd Bohle, Sigfred Freitag, Wesley Smigielski, Harold Bragg, Tony Burtucca,  
Ashley Munson with Great Lakes Rescue.

**Pledge:** Commissioner Balkin led the Pledge of Allegiance to the USA  
Flag.

Pledge.

**Approval of Agenda:** Motion by Commissioner Hicks, seconded by  
Commissioner Smith to approve the agenda as presented. **Yes: Balkin,  
Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond.**  
**No: NONE. MOTION CARRIED.**

**Agenda  
Approval.**

**Approval of Minutes:** Commissioner Hicks motioned, seconded by  
Commissioner Freitag to approve the Regular Commission Meeting  
minutes from February 27, 2023. **Yes: Balkin, Clements, Freitag, Hicks,  
Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Minutes  
Approval.**

**Comments from Citizens and Visitors:** Harold Bragg feels at peace in  
our community and our police chief is excellent and very protected by our  
police force. The Mayor and commissioners supported that comment.

Harold Bragg,  
city resident.

**Special Recognition, Commendations, Etc.:** Mayor Hammond thanked  
the police department, our public works department, Chana Kniebes and  
all volunteers who helped with the St. Patrick's Parade. Thank you Jamie  
Balkin for capturing pictures and posting on Facebook so quickly.

**Unfinished Business:** Commissioner Balkin shared there is a Public  
Meeting on Thursday, March 16, at the Coloma Public Library at 6:30 PM.  
Balkin also shared a communications plan with the commissioners to  
support our priority projects and to start now with communicating our  
plans. **Commissioner Balkin motioned to move forward with the  
recommendations for the priority projects for the city of Coloma,  
supported by Commissioner Hicks. Yes: Balkin, Clements, Freitag,  
Hicks, Churchill, Smith, Mayor Hammond. No: NONE. MOTION  
CARRIED.**

**Priority  
Project  
Motion  
Approval.**

**Commissioner Freitag** motioned to approve the **Great Lakes Rescue contract** as presented to the city of Coloma, supported by **Commissioner Smith**. **Yes: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Great Lakes  
Rescue  
Contract  
Motion  
Approval.**

**New Business:** Commissioner Hicks spoke to a gentleman at Hardings regarding Coloma Athletics or championships in other school-related activities and would like to ask for any additional ideas or suggestions to add more recognition to our Welcome to Coloma signs. Commissioner Smith commented that to start with Athletic Director or Coloma Boosters.

**Finance/Insurance:** None.

**Public Works:** Commissioner Freitag thanked public works for their support during the parade this weekend.

**Police:** Police Chief presented the City of Coloma's February Activity Report with the commissioners. Commissioner Clements motioned to approve the police report as presented, supported by Commissioner Hicks. **Yes: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Clerk:** None.

**Ordinance:** None.


**Fire Board:** Commissioner Freitag shared there is a Fire Board meeting this Tuesday, March 14 at Station 1. Thanked the Fire Department Auxiliary for serving hot coco and cookies during the parade.

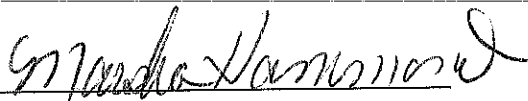
**Communications:** None.

**Correspondence:** None.

**Adjournment:** Motion by Commissioner Smith, seconded by Commissioner Smith to adjourn at 7:50 PM. Voice vote. **MOTION CARRIED.**

**Adjournment**

Respectfully submitted,  
  
\_\_\_\_\_  
Kelly Clements, Clerk

  
\_\_\_\_\_  
Marsha Hammond, Mayor

**Splash Pad Public Meeting**

**March 16, 2023**

**Coloma Public Library**

**Commissioners Present;**

Marsha Hammond, Mayor

Jamie Balkin

Linda Freitag

Jason Hicks

**Guests:**

Matt Moser

Don Baugher

Harold Bragg

Bill Smith

Chana Kniebes

Robin Kniebes

Sieg Freitag

Presentation on Splash Pad

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**CITY OF COLOMA**  
**Regular Commission Meeting**  
**February 27, 2023**

The meeting was called to order at Coloma City Hall at 7:30 pm by Mayor Hammond  
Present: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond, Clerk  
Clements

Visitors: Bill Smith, Todd Bohle, Sigfred Freitag, Mary Harrison, Steve Lowder, Harold  
Bragg

**Pledge:** Commissioner Clements led the Pledge of Allegiance to the USA Pledge.  
Flag.

**Approval of Agenda:** Motion by Commissioner Hicks, seconded by Agenda  
Commissioner Smith to approve the agenda as presented. **Yes: Balkin, Approval.**  
**Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond.**  
**No: NONE. MOTION CARRIED.**

**Approval of Minutes:** Commissioner Smith motioned, seconded by Minutes  
Commissioner Hicks to approve the Regular Commission Meeting minutes Approval.  
from February 13, 2023. **Yes: Balkin, Clements, Freitag, Hicks,**  
**Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Comments from Citizens and Visitors:** Harold Bragg asked about the Harold Bragg,  
water bill letter and the city is not responsibility for mailboxes being city resident.  
knocked down since he marked his mailbox and driveway and once a plow  
knocked it over and put it back even though the city is not responsible.  
Mayor Hammomd commented that we add that reminder to our city  
newsletter every year and that some times just the power of the snow  
being moved can effect the mailbox and not the plow.

Mary Harrison, Coloma Public Library and the museum are participating to Mary Harrison,  
the 2023 Poetry Contest for April Poetry Month and entry forms are Coloma Public  
available with the library. Harold Bragg commented that the Coloma Public Library  
will be one of eight libraries in the country to receive another national  
exhibit that will be here in September 2024.

Steve Lowder from Pride Care gave an update on the city's monthly Steve Lowder,  
ambulance call report. Over the last month, 4 members left Pride Care Pride Care  
and 1 member retired due to health reasons and a few others that cover the  
east of Kalamazoon side of west michigan. The new owner and other new  
employees all have several years of ambulance experience and are  
committed to re-staffing. Mayor Hammond asked if Bill Meyers were one of

the owners and Steve commented that he has been out of town most of the winter. Steve commented that communication is very important and he would like to see that it is improvement.

**Special Recognition, Commendations, Etc.:** None

**Unfinished Business:** None.

**New Business:** Mayor Hammond shared that we would like to move funding for the fire truck into a 1 year savings since the fire truck

Commissioner Freitag motioned, supported by Commissioner Balkin to adopt Resolution 2023-4 to Open and Maintain Bank Account at Huntington. **Yes: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Resolution  
2023-4 Open  
and Maintain  
Bank Account  
Adopted.**

Mayor Hammond shared the Berrien County Cancer Service would like to visit Coloma for the 34th Annual Pennies for Patients on May 9 from 8-4 pm and one of their sponsors is Honor.

Commisioner Smith motioned, supported by Commissioner Clements to approve the use of Laura Baker Park for the Berrien County Cancer Service on May 9. **Yes: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Berrien  
County  
Cancer Park  
on May 9  
Approved.**

**Finance/Insurance:** Commissioner Freitag motioned, Clements supported to approve the Treasurer's Report as presented. **Yes: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Treasurer  
Report Motion  
Approval.**

Mayor Hammond just commented that they are meeting with the lawyer tomorrow regarding the first response proposal.

**Public Works:** Public Works Supervisor shared that the city acquired cold patch as a temporary fixes on city roads until hot patch can be put down. Cold patch can be put down once the rain stops.

**Police:** None.

**Clerk:** None.

**Ordinance:** None.

**Fire Board:** None.

**Communications: Commissioner Balkin shared a Recommended Next Steps compiled note**

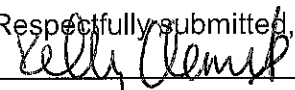
**Correspondence: None.**

Commissioner Smith commented on the nice green lights on city hall and makes city hall look very nice.

**Adjournment:** Motion by Commissioner Hicks, seconded by Commissioner Smith to adjourn at 7:58 PM. Voice vote. MOTION CARRIED.

**Adjournment**

Respectfully submitted,

  
\_\_\_\_\_  
Kelly Clements, Clerk

  
\_\_\_\_\_  
Marsha Hammond, Mayor

**CITY OF COLOMA**  
**Regular Commission Meeting**  
**February 13, 2023**

The meeting was called to order at Coloma City Hall at 7:30 pm by Mayor Hammond  
Present: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond, Clerk  
Clements

Visitors: Bill Smith, Todd Bohle, Matt Quinn, Chana Kniebes, Wesley Smigielski, Paul  
Trosper, Ron Roemer, Zach Kuehl

**Pledge:** Commissioner Freitag led the Pledge of Allegiance to the USA Pledge.  
Flag.

**Approval of Agenda:** Motion by Commissioner Hicks, seconded by  
Commissioner Smith to approve the agenda as presented. **Yes: Balkin,**  
**Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond.** **Agenda**  
**No: NONE. MOTION CARRIED.** **Approval.**

**Approval of Minutes:** Commissioner Smith motioned, seconded by  
Commissioner Balkin to approve the Regular Commission Meeting  
minutes from January 23, 2023. **Yes: Balkin, Clements, Freitag, Hicks,**  
**Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.** **Minutes**  
**Approval.**

**Comments from Citizens and Visitors:** Zach Kuehl is going for his Eagle  
Scout and would like to build picnic tables and fire pits near the kayak  
launch to be completed by May 20. The commissioners and Mayor  
thanked the eagle scout for thinking of us for his project. Mayor Hammond  
recommended he contact Public Works Supervisor Bohle when he plans to  
start work. If anyone is interested in joining the cub scouts, please visit  
MichiganScouting.org. Eagle Scout  
Project, Zach  
Kuehl

Chana Kniebes shared the St. Patrick's Evening Lighted Parade is on  
March 11, 2023. St. Patrick's  
Evening Lighted  
Parade.

**Special Recognition, Commendations, Etc.:** None.

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**Unfinished Business:** Commissioner Balkin shared the notes from the  
workshop in the commissioner packets.

**New Business:** None.

**Finance/Insurance:** None.

**Public Works:** None.



**Police:** Police Chief Smigielski shared the January 2023 Police report and noted that during the business checks, there were several business doors left open after hours and should remind owners to encourage them to check entries at the close of business. Police Chief Smigielski shared the overall 2022 city report with the commissioners and noted there were 100 fewer calls and mainly attributed to two major drug busts last year. Drew Wagner got police officer of the year last year. **Commissioner Freitag motioned, supported by Commissioner Hicks to approve the City of Coloma's January and 2022 yearly report as presented. Yes: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Police Report Motion Approval.**

**Clerk: None.**

**Ordinance:** Commissioner Smith motioned, supported by Commissioner Clements to approve the Ordinance Report as presented. **Yes: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Ordinance Report Motion Approval.**

**Fire Board:** Commissioner Freitag noted that the fire truck has been ordered.

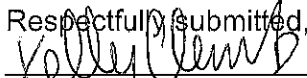
**Communications:** Commissioner Balkin attended the Best Practices Committee with an update on broadband for the county is moving forward with a task force, short-term rentals, funds available for smaller communities, and helping communities retain staff. Commissioner Balkin shared she has handouts available from the full committee meeting for anyone interested.

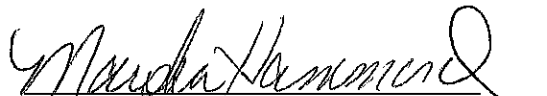
**Best Practices Committee Update.**

**Correspondence: None.**

**Adjournment:** Motion by Commissioner Smith, seconded by Commissioner Hicks to adjourn at 7:50 PM. Voice vote. MOTION CARRIED.

**Adjournment**

Respectfully submitted,  
  
Kelly Clements, Clerk

  
Marsha Hammond, Mayor

**City of Coloma**  
**City Priorities Workshop**  
**January 30, 2023 6:30 PM**

Attendees: Jamie Balkin, Nate Clements, Julie Smith, Marsha Hammond, Linda Freitag, Chana Kniebes, Todd Bohle, Kelly Clements, Bill Smith, Marsha Hammond, ~~AK~~ Cinzki

Agenda for the Evening

- Welcome and Introductions
- Ground Rules For a Public Workshop
- Some of the Accomplishments in the last 3 years
- Projects Underway
- Snapshot of Projects/Feedback from past sessions
- Priority Activity
- Wrap Up and Conclusion

Mayor Hammond shared the definition of a workshop.

Ground Rules: Commissioner Jamie Balkin reviewed the ground rules for the workshop.

Commissioner Balkin shared with the group regarding city accomplishments in the last 3 years

- New DPW Director
- Fully staffed DPW department after several retirements
- Enhancements to the downtown-new picnic tables and lighting
- Sidewalk in between alley and building
- Moved Vietnam Memorial
- New Welcome Sign at Entrance to the City
- Milage renewals for Library, NBHS, Fire Truck and Schools
- Launched a Facebook page to enhance communication to residents
- Working on revised and updated website
- Joined Strategic Leadership Council with area governments
- Condemned and torn down residence
- Renewed police contract
- Renewed public works contract
- Good partnerships with area businesses like Menasha, Honor Credit Union, United Federal Credit Union, as well as the downtown merchants with awesome window displays and support of projects
- NASA exhibit in the Summer of 2022

Projects underway were discussed:

- Next steps with the agreement
- Executing the items highlighted in the rate study by Baker Tilly,
- New fire truck

- Meeting with neighboring municipalities to discuss options
- Have proposals from Pride Care and Great Lakes Drone
- Great Lakes Drone is currently with our attorney for review
- South west street
- DDA Streetscape Project

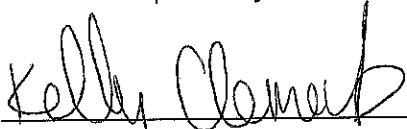
Potential priorities discussed:

- Developing Lions park for a family area
- Kayak launch, signage, address, hill grade, and no overnight camping
- Marsha Hammond shared that the boyscouts have offered to build picnic tables and fire pits
- Splashpad: healthy kids and connecting communities
- Wifi downtown
- Interurban building
- Ethel's building
- Walking trails
- Directional signage
- Maintenance at city hall
- Lighting downtown
- Residential home repairs
- Farmers market and downtown activities

Results from previous public sessions: signage for future projects, splash pad, enhance kayak launch. Results from the tally of projects that should be considered a priority for the city will be shared at the upcoming meetings.

Workshop meeting adjourned at 7:33 PM.

Minutes respectively submitted.



Kelly Clements  
Clerk

**CITY OF COLOMA**  
**Regular Commission Meeting**  
**January 23, 2023**

The meeting was called to order at Coloma City Hall at 7:30 pm by Mayor Hammond  
Present: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond, Clerk  
Clements

Visitors: Bill Smith, Sig Freitag, Todd Bohle, Matt Quinn, Bill Meyers, Ashley Munson  
(GLDC), Matt Qinn (GLDC), Steven Lowder (Pride Care)

**Pledge:** Commissioner Clements led the Pledge of Allegiance to the USA  
Flag.

Pledge.

**Approval of Agenda:** Motion by Commissioner Freitag, seconded by  
Commissioner Balkin to approve the agenda as presented. **Yes: Balkin,  
Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond. No:  
NONE. MOTION CARRIED.**

**Agenda  
Approval.**

**Approval of Minutes:** Commissioner Hicks motioned, seconded by  
Commissioner Freitag to approve the Regular Commission Meeting  
minutes from January 9, 2023. **Yes: Balkin, Clements, Freitag, Hicks,  
Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Minutes  
Approval.**

**Comments from Citizens and Visitors:** Mayor Hammond shared that  
the St. Patrick's Evening Lighted Parade Downtown Coloma will be  
Saturday, March 11 at 8:30 PM.

St. Patrick's  
Evening Lighted  
Parade.

Steve gave the City of Coloma's Pride Care report for the last month with  
one Priority 1 call, and four Priority 2 calls with an average response time  
of six minutes for five total calls.

Pride Care  
Report.

Commissioner Freitag asked Steve regarding the response times when  
Pride Care has to call in another ambulance service or party to cover the  
call. Steve will need to run a report when the dispatch transfers a call to  
another ambulance coverage. Sig Freitag asked Pride Care representative  
regarding his conversation with Covert Ambulance paramedics.

**Special Recognition, Commendations, Etc.:** None.

**Unfinished Business:** None.

**New Business:** Matt Quinn from Great Lakes Drone Company DBA Great  
Lakes Rescue addressed the commissioners regarding the overall  
shortage of healthcare services and the Tiered response system, which is

**Matt Quinn  
Great Lakes  
Rescue.**

a community-based system in parallel to local ambulance services. The commissioners were presented with a Medical First Response Service Agreement and discussed the timeframe and services included with the agreement for the city's consideration. Mayor Hammond shared the proposal with the city attorney and the commissioners will consider the proposal before one of the next commission meetings. Commissioner Hicks thanked the Great Lakes Rescue members for attending and walking the commissioners through the proposal.

**Commissioner Balkin motioned, supported by Commissioner Freitag to adopt the 2023-1 Appointment of Masha Hammond as the Mayor of Coloma as the authorized user on the corporate credit card. Yes: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Resolution  
2023-1:  
Authorized  
Credit Card  
User  
Approval.**

Commissioner Balkin motioned, supported by Commissioner Hicks to adopt the 2023-2 Resolution for the City of Coloma to adopt the 2022 Hazard Mitigation Plan as a multi-jurisdictional plan. **Yes: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Resolution  
2023-2: Apopt  
Berrien  
County  
Multi-Hazard  
Jurisdictional  
Plan  
Approval.**

**Commissioner Hicks motioned, supported by Commissioner Smith to adopt the 2023-3 Resolution for Marsha Hammond, Mayor of the City of Coloma Authorization to Apply for Grants. Yes: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Resolution  
2023-3  
Resolution for  
Authorization  
for Grant  
Applications  
Approval.**

**Finance/Insurance: Commissioner Hicks motioned, supported by Commissioner Smith to extend the tax due date to February 28th. Yes: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Extend Tax  
Due Date to  
February 28  
Motion  
Approved.**

**Public Works:** Commissioner Freitag shared a brief update.

Public Works  
Update.

**Police:** None.

**Clerk:** None.

**Ordinance:** None.

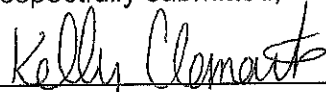
**Fire Board:** Commissioner Freitag shared that the contract was signed for the new fire truck and the order was submitted.


**Communications:** Commissioner Balkin shared there is a Public Workshop on Monday, January 30th at 6:30 PM at the Coloma Public Library and passed out a priority sheet to return back to Commissioner Balkin by Friday, January 27.

**Correspondence:** None.

**Adjournment:** Motion by Commissioner Smith, seconded by Commissioner Hicks to adjourn at 8:09 PM. Voice vote. MOTION CARRIED.

Respectfully submitted,

  
\_\_\_\_\_  
Kelly Clements, Clerk

  
\_\_\_\_\_  
Marsha Hammond, Mayor

**Fire Board Update.**

**Public Workshop  
January 30 at  
6:30 PM at  
Coloma  
Public  
Library.**

**Adjournment**

**CITY OF COLOMA**  
**Regular Commission Meeting**  
**January 9, 2023**

The meeting was called to order at Coloma City Hall at 7:30 pm by Mayor Hammond  
Present: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond, Clerk  
Clements

Visitors: Bill Smith, Sig Freitag, Todd Bohle, Wesley Smigielski, Roger Jordan, Mike Mattix,  
Amber Cavazos, Chana Kniebes

**Pledge:** Commissioner Freitag led the Pledge of Allegiance to the USA Pledge.  
Flag.

**Approval of Agenda:** Motion by Commissioner Hicks, seconded by Agenda  
Commissioner Balkin to approve the agenda with lights below public Approval.  
works, workshop, credit card machine. **Yes: Balkin, Clements, Freitag,  
Hicks, Churchill, Smith, Mayor Hammond. No: NONE. MOTION  
CARRIED.**

**Approval of Minutes:** Commissioner Smith motioned, seconded by Minutes  
Commissioner Freitag to approve the Regular Commission Meeting Approval.  
minutes from December 12, 2022. **Yes: Balkin, Clements, Freitag, Hicks,  
Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Comments from Citizens and Visitors:** Chana Kniebes shared the St. Patrick's Day  
Patrick's day committee will be meeting to determine the date and time of Committee.  
this year's meeting.

Bill Smith was driving through town the lights being different on the north or Bill Smith, city  
south as the sun settings. Commissioner Freitag shared that a committee resident  
to discuss as part of the streetscape.

Amber Cavazos expressed concerns about the FDA reports and about the Amber  
origins causing cancer from Ethylene Oxide Gas that was put in surgical Cavazos, city  
FDA approved gauze, causing cancer since 2011. Mayor Hammond resident  
commended Amber for speaking her opinion to local officials.  
Commissioner Smith asked if it was brought to the national news and  
Cavazos is not aware of it being mentioned.

**Special Recognition, Commendations, Etc.:** None.

**Unfinished Business:** Commissioner Hicks brought up regarding putting lights down the hill below public works for safety by the kayak access.

Lights for kayak access safety

Commissioner Hicks will pursue looking at getting a credit card machine at city hall for payments.

City Hall Credit Card Machine

Mayor Hammond would like to call a 2023 planning workshop for the commissioners on January 30 at 6:30 PM, potentially at the Coloma Public Library.

Public Planning Workshop

**New Business:** Mayor Hammond shared that Gordon Noack would like to retire from the DDA and Menasha has become a valued partner, **Commissioner Freitag motioned to nominate Amber Spoke, supported by Hicks. Yes: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**New DDA Member Nomination Amber Spoke Motion Approved.**

**Finance/Insurance: None.**

**Public Works:** Commissioner Freitag shared that an employee has a worker retiring and the new crew has been doing really well. Public Works Supervisor shared everything is going well and comments were made regarding job well done during the last few snowfalls.

Public Works Update.

**Police:** Police Chief Wesley Smigielski shared the City of Coloma December 2022 with 28 total tickets. **Commissioner Clements motioned to accept the December Police Activity Report as presented, supported by Commissioner Hicks. Yes: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Police Report Motion Approved.**

**Clerk:** None.

**Ordinance:** None.

**Fire Board:** Commissioner Freitag introduced Mike Mattix and Roger thanked Mayor Hammond and the city for the partnership at the last meeting of municipalities discussing the financing options for the purchase of the new truck. Roger and Mike just came from the Hagar Township meeting who approved their portion of the purchase of the new fire truck and shared their feedback with the commissioners regarding if a deposit is not put down if a performance clause is necessary and the fire board will check with the lawyers. Mike Mattix shared KME delivered a record number of trucks despite the economic conditions.

Fire Board Update.



**Commissioner Freitag motioned to order the new fire truck with zero deposit down, supported by Commissioner Hicks. Yes: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Fire Truck Purchase Motion Approved.**

**Communications:** None.

**Correspondence:** Marsha, on behalf of the Coloma Elementary and Intermediate PTO thank you so much for taking the time out of the holiday season to come volunteer at the Christmas Shop. We so appreciated your help and it definitely made things run smoothly. We hope you had a relaxing and blessed holiday break. We want to see you again, so please follow the Coloma PTO's Facebook page on ways to get involved. Thank you. Sincerely, Coloma PTO.


Coloma Elementary and Intermediate PTO

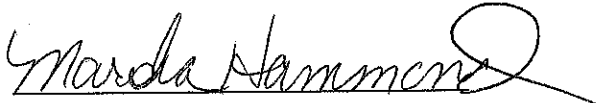
On December 19th at the Coloma Intermediate library, the students were able to participate in a Christmas Shop for students to pick 10 gifts for their family members or friends. Mayor Hammond and Commissioner Freitag attended to volunteer for the PTO. Mayor Hammond shared it was the joyful to hear the reasons for their gifts for their family. Commissioner Freitag shared that you will be amazed at what the kids shared about what their family members enjoyed

**Adjournment:** Motion by Commissioner Hicks, seconded by Commissioner Smith to adjourn at 8:01 PM. Voice vote. MOTION CARRIED.

**Adjournment**

Respectfully submitted,

  
\_\_\_\_\_  
Kelly Clements, Clerk

  
\_\_\_\_\_  
Marsha Hammond, Mayor

No

Meeting

December

26

2022

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**CITY OF COLOMA**  
**Regular Commission Meeting**  
**December 12, 2022**

The meeting was called to order at Coloma City Hall at 7:30 pm by Mayor Hammond  
Present: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond, Clerk  
Clements

Visitors: Todd Bohle, Mary Harrison, Bill Smith, Dan Fette, Roseann Clements, Cindy  
Massey, Matt Quinn, Kris Martin (SW Planning Commission), Mike Mattix, Roger Jordan,  
Heath Seely, Chris and Steve, Harold Bragg

**Pledge:** Commissioner Balkin led the Pledge of Allegiance to the USA Pledge.  
Flag.

**Approval of Agenda:** Motion by Commissioner Freitag, seconded by **Agenda**  
Commissioner Hicks to approve the agenda with the addition of Treasurer **Approval.**  
under Unfinished Business. **Yes: Balkin, Clements, Freitag, Hicks,**  
**Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Approval of Minutes:** Commissioner Smith motioned, seconded by **Minutes**  
Commissioner Balkin to approve the Regular Commission Meeting **Approval.**  
minutes from November 28, 2022. **Yes: Balkin, Clements, Freitag, Hicks,**  
**Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Comments from Citizens and Visitors:** Wednesday Holiday Home Mary Harrison,  
School and Christmas ornaments from around the world and special Coloma Public  
storytime on Thursday at Hagar Township. Library

Harold Bragg commended Chana Kniebes on her excellent work on the Harold Bragg,  
Business Recognition dinner last week between the two communities and city resident.  
commended the Mayor and Commission regarding the great involvement  
and discussion at the last meeting. Mayor Hammond commented that the  
Timberbrook sewer lines were TV and structurally sound and are mainly  
full of roots. Foam will be sprayed down the main to continue to aid in  
keeping them clear.

---

Cindy Massey asked about the fire truck purchase and past purchases.

**Special Recognition, Commendations, Etc.:** Stephen Kolenko had his  
daughter Ila Ray on December 7. Donny Rogers will be retiring on January  
26, 2023.

**Unfinished Business:** Treasurer Clements would like to call a finance committee meeting in January. Treasurer Clements presented an additional credit card policy for the commissioner's consideration as an amendment to the Resolution for Credit Card Policy established in 2004. **Commissioner Hicks motioned, supported by Commissioner Freitag to approve the additional credit card policy. Yes: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Credit Card Policy Motion Approval.**

**New Business:** Dan Fette Director of the Board of Public Works and here to discuss a recent update to the Paw Paw Lake Sewer Authority. The engineers gave an updated estimated cost for upgrading the biodegradable tanks and the four municipalities initiated the resolution to have the Berrien County Board of Public Works undertake the project.

**Dan Fette, Board of Public Works**

**Resolution 2022-11 was offered by Commissioner Smith, supported by Commissioner Hicks to support the Initiating Resolution for County Bond Project Under Act No. 185. Yes: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Resolution 2022-11 Initiating Resolution for County Bond Project Under Act No. 185**

**Kris Martin, Southwest Michigan Planning Commission presented the City of Coloma the 2020 Gramham Woodhouse Intergovernmental Effort Award for the Paw Paw River Water Trail.**

**2020 Gramham Woodhouse Intergovernmental Effort Award for the Paw Paw River Water Trial.**

It was discussed among the commissioners and Mayor regarding the projects the city has done to add signage and improve the water trails and access.

**Commissioner Hicks presented Resolution 2022-12 to Support the Berrien County Trails Master Plan motioned, supported by Commissioner Balkin. Yes: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Resolution 2022-12 Support Berrien Count Trails Master Plan**

**Commissioner Clements motioned, supported by Commissioner Freitag to approve the Christmas certificates for the amount of \$125 towards local city businesses for city employees. Yes: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Christmas Certificates Motion Approval.**

**Finance/Insurance: none.**

**Treasurer's**

**Public Works:** Commissioner Freitag shared that Donny Rogers is retiring on January 6 and the 3 new hires are doing really well with their onboarding. Leaf pick-up is done for the year.

Report.  
Public Works Update.

**Police:** Mayor Hammond shared the November City of Coloma Police Report on behalf of the police chief. Mayor Hammond commented that it was a quiet month for the city overall. **Commissioner Freitag motioned, supported by Commissioner Clements to approve the City of Coloma Police Report for November. MOTION PASSED. Yes: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Police Activity Report Motion Approval.**

**Clerk:** None.

**Ordinance:** None.

**Fire Board:** Fire Chief, Mike Mattix would like to present the next toll gate to the city that they received 3 bids back from Marion Body Works, Spencer Manufacturing, and KME. Roger Jordan, Heath Seely, Chris Payette and Steve from Payette Associates spoke regarding the fire truck specs and the recommendation for the bid to accept. The fire truck committee is recommending that we proceed with purchasing the fire truck and equipment from KME Fire Apparatus: Fire Truck Manufacturer. Fire Chief Mattix is asking the city commissioners to consider which down payment schedule with the other municipalities within the next 30 days. Roger Jordan will facilitate a meeting between the municipalities to have further discussions to decide. Fire Chief Mattix will plan to attend the 1st meeting in January for an update. The new fire truck will replace a 1991 truck as it is almost impossible to find replacement parts now.

Fire Board Update.

**Communications:** Commissioner Balkin shared that we started the process to update our website. We posted a Facebook call for city photos and the deadline for December 22.

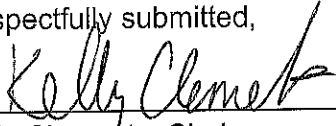
**Correspondence: None.**

Commissioner Smith has been through 4 mayors and Mayor Hammond has put in a tremendous amount of effort as our mayor and is committed to supporting our city.

**Adjournment:** Motion by Commissioner Smith, seconded by Commissioner Freitag to adjourn at 8:23 PM. Voice vote. MOTION CARRIED.

**Adjournment**

Respectfully submitted,

  
\_\_\_\_\_  
Kelly Clements, Clerk

\_\_\_\_\_  
Marsha Hammond, Mayor

**CITY OF COLOMA**  
**Regular Commission Meeting**  
**November 28, 2022**

The meeting was called to order at Coloma City Hall at 7:30 pm by Mayor Hammond  
Present: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond, Clerk  
Clements

Visitors: Todd Bohle, Harold Bragg, Siegfried Freitag, Chana Kniebes, Brandy  
Culverhouse, Tri-City Record, Mary Harrison, Bill Smith, Steve Lowder, Pride Care,  
Cindy Massey, Andrew Ulleg, Jennifer Dunafin

**Pledge:** Commissioner Clements led the Pledge of Allegiance to the USA  
Flag. Pledge.

**Approval of Agenda:** Motion by Commissioner Smith, seconded by  
Commissioner Freitag to approve the agenda. **Yes: Balkin, Clements,  
Freitag, Hicks, Churchill, Smith, Mayor Hammond. No: NONE.**  
**MOTION CARRIED.** **Agenda  
Approval.**

**Approval of Minutes:** Commissioner Balkin motioned, seconded by  
Commissioner Hicks to approve the Regular Commission Meeting minutes  
from November 14, 2022, with the amendment to correct the date on the  
printed minutes from November 11 to November 14. **Yes: Balkin,  
Clements, Freitag, Hicks, Smith, Mayor Hammond. Abstain: Churchill  
No: NONE. MOTION CARRIED.** **Minutes  
Approval.**

**Comments from Citizens and Visitors:** Chana Kniebes shared that the  
DDA is sponsoring the Window Display Contest for downtown businesses  
and judging will be on Friday, December 16th and prizes will be awarded  
same day. Reminder about the Business Recognition on December 5 and  
to please RSVP to Chana. DDA - Chana  
Kniebes

Harold Bragg commends Todd Bohle on continuing to pick up leaves even  
after the snowstorm a few weeks ago. Harold Bragg

Mary Harrison on behalf of the Coloma Public Library will be doing a  
Christmas storytime in Hagar Township Hall and hosting a Teens Smore  
event. Contact the library for more details. Mary Harrison,  
Coloma Public  
Library

City resident, Dunafin, thanked the city for their quick response on  
Thanksgiving day for the sewer issues near her house and asked if there  
was any movement on infrastructure improvements for sewer in the  
TimberBrook neighborhood. Mayor Hammond reached out to Clean Earth  
Jennifer Dunafin  
358 Tannery

about grant money to address the area with wet areas and amount of trees.

The service line cleanout had several tree roots and one very large root ball that was one major cause of the backup. Several calls were made to Clean Earth and all the local septic companies but it took time with it being on Thanksgiving. Public Works Supervisor will look into releasing the manuals on Fridays to help. Visitors and comments were made regarding issues and how we can resolve them in the future. Mayor Hammond shared that the city will continue to explore the options, TV the lines to see what is in there. We thank you for your understanding and cooperation.

Bill Smith as part of his serving on the Berrien County Drain Commissioner that there is a lot of federal money available if we have a plan.

Bill Smith

Brandy Culverhouse, on behalf of the Paw Paw Lake Rotary Club shared they plan to continue to do events like Brew Barks and in Park this summer if there are any projects that the city of Coloma would like support on, please let her know.

Brandy  
Culverhouse,  
Paw Paw Lake  
Rotary Club

Steve Lowder from Pride Care shared the City of Coloma report with priority 1 calls with an average time of 10 minutes, and Priority 2 calls with avg 14 minutes. Longer avg response times due to trucks coming from the Bangor station.

Steve Lowder  
Pride Care

**Special Recognition, Commendations, Etc.:** Mayor Hammond thanked Jennifer Dumafin for attending the meeting today and sharing your concerns and thanks to the teams.

City Resident  
Thank You.

**Unfinished Business:** None

**New Business:** None.

**Finance/Insurance:** Mayor Hammond shared that the Commissioners have a copy of the latest Treasurer's Report to review and reach out to the Treasurer with any questions.

Treasurer's  
Report.

**Public Works:** Commissioner Freitag shared that all three new employees have officially started and are enjoying their training. The leaf boxes were being emptied 7-8 times a day before snow hit so leaves will be picked up this week with the forecast looking good.

Public Works  
Update.



**Police:** Officer Andrew Ulleg shared the City of Coloma's October Activity Report with the commissioners. Officer Ulleg started as the school resource officer and now spends 85% of the time at the school. Also, the police force is back up to full staff. There is now a zero-tolerance policy at the school for vaping on school grounds and there are tickets being issued in addition to school discipline. Commissioner Smith asked Ulleg about the rise in drugs and Officer Ulleg shared that the health department was in to share the health issues with vaping. Ulleg shared there was a great group of kids in the high school who came out to volunteer to rake leaves for United Way. **Commissioner Smith motioned, supported by Commissioner Hicks to approve the October Police Activity Report. Yes: Balkin, Clements, Freitag, Hicks, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Police  
Activity  
Report Motion  
Approval.**

**Clerk:** None.

**Ordinance:** Commissioner Smith shared that the committee discussed front lawn parking and that we can't stop family members of the resident from parking on their lawns when they are limited to the driveway space.

**Ordinance  
Parking on  
Lawn Update.**

**Fire Board: Commissioner Freitag shared the next Fire Board Meeting on December 6 at the Hagor Station.**

**Fire Board  
Update.**

**Communications:** None.


**Correspondence:** None.

**Adjournment:** Motion by Commissioner Hicks, seconded by Commissioner Clements to adjourn at 8:10 PM. Voice vote. MOTION CARRIED.

**Adjournment**

Respectfully submitted,

  
\_\_\_\_\_  
Kelly Clements, Clerk

  
\_\_\_\_\_  
Marsha Hammond, Mayor

**CITY OF COLOMA**  
**Regular Commission Meeting**  
**November 11, 2022**

The meeting was called to order at Coloma City Hall at 7:30 pm by Mayor Hammond  
Present: Balkin, Clements, Freitag, Hicks, Smith, Mayor Hammond, Clerk Clements  
Absent: Churchill

Visitors: Todd Bohle, Harold Bragg, Siegfried Freitag, Cindy Massey, Rachel Edwards,  
Brandy Culverhouse, Tri-City Record

**Clerk Kelly Clements, Treasurer Roseann Clements were sworn in prior to the meeting. Commissioner Freitag, Hicks and Clements were sworn in before the public on November 14, 2022.**

Pledge.

**Pledge:** Commissioner Smith led the Pledge of Allegiance to the USA Flag.

**Approval of Agenda:** Motion by Commissioner Smith, seconded by Commissioner Hicks to approve the agenda. **Yes: Balkin, Clements, Freitag, Hicks, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Agenda Approval.**

**Approval of Minutes:** Commissioner Smith motioned, seconded by Commissioner Hicks to approve the Regular Commission Meeting minutes from October 24, 2022. **Yes: Balkin, Clements, Freitag, Smith, Mayor Hammond. Abstain: Hicks. No: NONE. MOTION CARRIED.**

**Minutes Approval.**

**Comments from Citizens and Visitors:** Cindy Massey addressed the newly appointed commissioners to ask them if they felt they were held to a higher standard as commissioners and expressed her concerns about parking over sidewalks and on lawns in our city. Commissioner Clements asked if Cindy Massey had reported the issues of parking to the commissioners. Cindy Massey thinks that commissioners of are representatives of the city.

Cindy Massey.

Harold Bragg supported Mayor Hammond's comment and was mortified that Reeves was not elected, but 200% support the Mayor.

Harold Bragg.

Mayor Hammond shared on behalf of Chana Kniebes the North Berrien Community Development & Coloma Watervliet Chamber of Commerce invites the elected officials to attend the Annual Business Recognition Event on Thursday, December, 8 at 5-7 PM at Blackbird Waterhouse. They will recognize Karla D. Smothers Agency for Community Commitment,

Annual Business Recognition

YDC Learning Center Coloma for Community Outreach, The Enchanted Bead for Community Impact, Auto Value for Community Investment and Menasha Packaging for Community Spirit Award. RSVP is required.

**Special Recognition, Commendations, Etc.:** None.

**Unfinished Business:** None

**New Business:** Commissioner Balkin motioned, supported by Commissioner Freitag to close city hall November 23-25 for the Thanksgiving Holiday. **Yes: Balkin, Clements, Freitag, Hicks, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Close City Hall for Thanksgiving Motion Approval.**

**Finance/Insurance:** Mayor Hammond noted that the credit card policy is in the packets for the commissioner's consideration and they should reach out to Treasurer Roseann Clements with any questions before the next commission meeting.

**Public Works:** Commissioner Freitag shared several personnel updates with our Public Works department regarding one employee resigning and one retiring on November 23. The office received 6 applications with the Mayor, Public Works Supervisor and Commissioner Freitag interviewed over the last two weeks. **Commissioner Freitag motioned, supported by Commissioner Clements to hire Raymond Morlock, Douglas Yore, Kaleb Wutkze as soon as available, with wages and benefits per the current union contract. Yes: Balkin, Clements, Freitag, Hicks, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**New Hire Motion Approval.**

**Police:** None.

**Clerk:** None.

**Ordinance:** Commissioner Smith called an ordinance committee meeting on November 28 at 6:30 PM to discuss all of the city parking ordinances for the city.

**Ordinance Committee Meeting November 28 at 6:30 PM**

~~**Fire Board:** Commissioner Freitag received a few bids and out to the fire committee for review. When the bids have been reviewed they will be brought forth to the respective communities.~~

~~Fire Board.~~

**Communications:** Commissioner Balkin shared the flyer for the Carter's Christmas Wonderland that is on 890 Roslin Road that will have a wonderful holiday light display from Thanksgiving to January 8, 2023. Commissioner Balkin shared she did attend the latest Strategic Planning

**Carter's Christmas Wonderland and Strategy Planning**

Committee and will share the minutes from that session at the next meeting.

Committee Update.

**Correspondence:** None.

Mayor Hammond shared the commissioner committees and encouraged the commissioners to work together as a team and our job to support the group as a whole. Commissioner Hicks motioned, supported by Commissioner Smith to approve the Mayor committee appointments.

Committee Appointment Motion Approval.

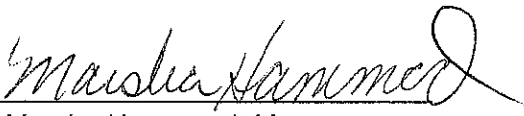
**Yes: Balkin, Clements, Freitag, Hicks, Smith, Mayor Hammond. No: None. MOTION APPROVED.**

**Adjournment:** Motion by Commissioner Hicks, seconded by Commissioner Clements to adjourn at 7:49 PM. Voice vote. MOTION CARRIED.

Adjournment

Respectfully submitted,

  
\_\_\_\_\_  
Kelly Clements, Clerk

  
\_\_\_\_\_  
Marsha Hammond, Mayor

**CITY OF COLOMA**  
**Regular Commission Meeting**  
**October 24, 2022**

The meeting was called to order at Coloma City Hall at 7:30 pm by Mayor Hammond.

Present: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond, Clerk Clements

Visitors: Todd Bohle, Denise Donohoe, Siegfried Freitag, Bill Smith, Mary Harrison, Cindy Massey, Chana Kniebes, Raeghan Prestidge, Veronica Wolf, Harold Bragg, Steven Lowder (Pride Care)

**Pledge:** Commissioner Smith led the Pledge of Allegiance to the USA Flag.

Pledge.

**Approval of Agenda:** Motion by Commissioner Freitag, seconded by Commissioner Reeves to approve the agenda with the addition of Menasha under special recognition and cameras under public works.  
**Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Agenda Approval.**

**Approval of Minutes:** Commissioner Smith motioned, seconded by Commissioner Prestidge to approve the Regular Commission Meeting minutes from October 10, 2022. **Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Minutes Approval.**

Commissioner Freitag motioned, seconded by Commissioner Balkin to approve the Workshop minutes from October 13, 2022.  
**Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Mayor Hammond. Abstain: Smith No: NONE. MOTION CARRIED.**

**Workshop Minutes Approval.**

**Comments from Citizens and Visitors:** Bill Smith commented he was glad to see people running for city offices, but that those who are running should show up to meetings.

Bill Smith

Chana Kniebes shared there was a great turnout on Saturday. Thank you to public works and all of the volunteers.

Halloween--  
Chana  
Kniebes

Mary Harrison basic computer class will be tomorrow at 5:30 at the Coloma Public Library. There will also be a stuffed animal sleepover Thursday and Friday at the Coloma Public Library for the kids to bring in their stuffed animals.

Library - Mary  
Harrison

Pride Care report was shared the latest activity report with the commissioners, Mayor and members present.

Pride Care Report.

Cindy Massey shared that the First Missionary Baptist Church is having a fall festival on September 29.

Cindy Massey.

**Special Recognition, Commendations, Etc.:** Mayor Hammond commented on the excellent Hometown Heros Picnic that Mensha hosted last week for our local heroes. Luke the General Manager commented on the commitment of our hometown heroes to acknowledging the members of public service. Commissioner Freitag commented that she wished more public community officials would have been in attendance. Other members in attendance shared that they will build more awareness for future picnics and it was nice to get a turn of the facility.

**Menasha  
Hometown  
Heros Picnic  
Recognition**

**Unfinished Business:** None

**New Business:** None.

**Finance/Insurance:** Commissioner Smith motioned, supported by Commissioner Reeves, to approve the treasurer's report.

**Treasurer  
Report Motion  
Approval.**

**Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Public Works:** Commissioner Freitag motioned, supported by Commissioner Reeves to approve the city to contact Beaudoin Electric to install cameras in Randall Park. **Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Cameras in  
Randall Park  
Motion  
Approval.**

Public Works Supervisor shared the incident last weekend where someone ripped down the irrigation and light box near in the park. Commissioner Prestidge commented that there was vandalism at Salem Luthern Church Preschool on the playground equipment.

**Police:** Commissioner Reeves shared that the chief is aware of the issues we are having at Randall Park.

**Clerk:** Clerk Clements shared there is a Public Accuracy Test for the general election at City Hall 9 AM on Thursday, October 27.

**Public  
Accuracy Test  
10/27 9 AM.**

**Ordinance:** Commissioner Smith motioned, supported by Commissioner Freitag to approve the Ordinance Report as presented.

**Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Fire Board:** Commissioner Freitag shared the next Fire Board meeting is November 8 at 7 pm at Fire Station 1.

Fire Board.

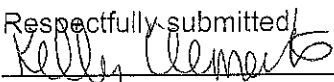
**Communications:** Commissioner Balkin shared that we have had a few members of the community reach out to the city via Facebook regarding lights in the city. It has been a great tool for the city to utilize with community members.

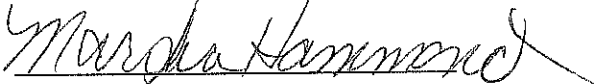
Facebook.

**Correspondence:** None.

**Adjournment:** Motion by Commissioner Smith, seconded by Commissioner Reves to adjourn at 7:49 PM. Voice vote. MOTION CARRIED.

**Adjournment**

Respectfully submitted,  
  
\_\_\_\_\_  
Kelly Clements, Clerk

  
\_\_\_\_\_  
Marsha Hammond, Mayor

CITY OF COLOMA  
Commissioner Workshop  
October 13, 2022

The Commissioners convened for a workshop as follows. The workshop was called to order at 5: PM.

Present: Mayor Hammond, Commissioner Freitag, Commissioner Balkin, Commissioner Prestidge, Clerk Clements

Absent: Commissioners Smith, Churchill, Reeves

Visitors: Kevin Marks, Wightman & Associates, Andy Campbell, Baker Tilly

Andy Cambell addressed the commissioners, Mayor and members present regarding the water and sewer fund report. The overall takeaway was we need to increase the fund cash flow to allow for maintenance and future repairs and projects. The first goal will be to increase the fund balance.

The next issue to discuss is the relationship with the township on water supply. An analysis will be presented to the city commissioners and recommendations to address the fund balance. Typically municipalities in our situation install master meters and allow the township to handle the customer payments to their own residents and they would pay the city for all water flow through the master meters.

Commissioner Balkin asked about the increase in rates the commissioners passed earlier this year. Mayor Hammond discussed that was a first attempt at increasing rates to recoup the low fund balance.

Kevin Marks discussed the placement of master meters and that the city will own the meters and to ensure we are properly capturing the water flow.

Andy reviewed Page 1 of the Comparative Statement of Net Position draft based on last city audit with the commissioners and the fund has not had fund balance in water and sewer in 3 years. Page 2 indicates that the revenues has decreased over 4 years and increasing rates will not solve the revenue decrease and the water meter issues needs to be resolved.

---

Mayor Hammond commented the meter issues we continually are facing with failing meters and the meter company not able to get new working meters and it was discussed to potentially look for a new meter company.

The baseline recommendation will look at 3 areas - city distribution, township distribution and combined plant allocations. Page 4 looks at a draft of the schedule of amortization of principal amount outstanding of 2020 refunding bonds for the water portion.



Page 5 cash flow analysis scenario one with a one-time increase plus inflationary increases. Looking at the 22/23 net cash flow even with the one-time increase mid-year 2022, there was a (\$59,988) negative balance.

The multiplier will be most effective in both scenarios to raise the rates and will protect both communities for the distribution of rate increases across everyone evenly.

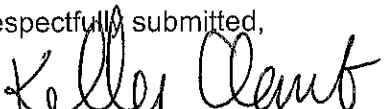
The next steps will Baker Tilly will submit a formal report for the city to present to the township and then impacts to city customers.


Andy discussed projected outcomes with the proposed scenario one and two presented. The commissioners discussed options proposed from the rate study and options to present to the communities.

Andy Cambell asked when the new master meters will be installed because that impacts the final report presented from Baker Tilly.

**Meeting adjourned at 6:59 PM.**

Respectfully submitted,

  
\_\_\_\_\_  
Kelly Clements, Clerk

  
\_\_\_\_\_  
Marsha Hammond, Mayor

**CITY OF COLOMA**  
**Regular Commission Meeting**  
**October 10, 2022**

The meeting was called to order at Coloma City Hall at 7:30 pm by Mayor Hammond.

Present: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond, Clerk Clements

Visitors: Todd Bohle, Denise Donohoe, Siegfried Freitag, Bill Smith, Mary Harrison, Cindy Massey, Bob Wooley, Wesley Smigieski

**Pledge:** Commissioner Balkin led the Pledge of Allegiance to the USA Flag.

Pledge.

**Approval of Agenda:** Motion by Commissioner Balkin, seconded by Commissioner Freitag to approve the agenda with the addition of employee motion under Public Works. **Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Agenda Approval.**

**Approval of Minutes:** Commissioner Smith motioned, seconded by Commissioner Reeves to approve the Regular Commission Meeting minutes from September 26, 2022. **Yes: Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: NONE. Abstain: Balkin. MOTION CARRIED.**

**Minutes Approval.**

**Comments from Citizens and Visitors:** Chana Kniebes shared the October Community Event Calendar with the commissioners. Still looking for trunks on Saturday, October 22. Kits is available for the Pumpkin Derby for those who cannot purchase one.

Mary Harrison shared that the Coloma Public Library received a grant and will be offering training on October 20 at 10:30 AM and Tuesday, October 26 at 5:30 for basic computer skills.

Cindy Massey shared that the First Missionary Baptist Church will be selling brittle on Saturday.

**Special Recognition, Commendations, Etc.:** Mayor Hammond shared that Coloma Honor Credit Union Branch Manager, Dave Scheuer inquired about any community service projects for his staff since the office was closed today. 15 Honor Credit Union staff members worked on Monday to clean up Gilson Park. Mayor Hammond and the commissioners thanked

**Honor Credit Union Recognition**

the volunteers for their incredible work cleaning the park. Pictures will be shared about the results on Facebook.

Mayor Hammond thanked the Public Works members for leading the processional and blocking traffic for Peso Pena's funeral last week in honor of his years of service with Public Works. The Pena Family thanked city hall and public works for all of the support for Peso's funeral.

**Honor Peso  
Pena**

**Unfinished Business:** None.

**New Business:** Mayor Hammond reminded everyone we have a Workshop Meeting Thursday, October 13th at 5:30 PM at city hall.

**Workshop at  
City Hall  
October 13 at  
5:30 PM**

**Finance/Insurance:** None.

**Public Works:** Comm Freitag shared that Mark Clayton announced his retirement at the end of November. Commissioner Freitag motioned, supported by Commissioner Balkin to promote Jacob Hammond to permanent part-time status. **Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith. No: NONE. Abstain: Mayor Hammond. MOTION CARRIED.**

**Promotion to  
Permanent  
Part-Time Pay  
Status Motion  
Approval.**

Mayor Hammond shared that it may be delayed in the DDA sidewalk project due to the supply chain impacts to cement and the city will share an update when the project will resume.

**Police:** Police Chief Wesley Smigielski shared the city September 2022 Activity Report. **Commissioner Balkin motioned to approve the presented police activity report, supported by Commissioner Prestidge. Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Police Report  
Motion  
Approval.**

**Clerk:** Clerk Clements presented the Election Commission Committee minutes to appoint the following election works for the November 8, 2022 General Election. Maureen Saltzman will be the Chairperson and will work all day. Gwen Gagliardo, Kathy Kniebes-Wilmont, and Prudence Klekenapp will work from 6:30 a.m. until 1:30 p.m. Christine Kniebes, Barbara Postelli, and Cheryl Owen will work from 1:30 p.m. until closing. Their hourly pay will be \$12.00 per hour and will be paid for election training hours. Gwen Gagliardo and Valerie Owen will work at 8:00 p.m. serving as the Receiving Board at the pay rate of \$25.00/flat fee per election.

Commissioner Freitag motioned, supported by Commissioner Reeves to approve the appointed election inspectors, chairperson, and receiving board and respective pay rates. Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.

Election  
Worker  
Motion  
Approval.

**Ordinance:** Commissioner Smith mentioned the poor condition 283 S Church St property and it has been over a year since we have begun citing the property owner and no action has been taken.


**Fire Board:** Quarter Action at Station 1 on October 16. The Fire Board has purchased \$500 of candy to donate to the City Trunk or Treat on October 22. A property owner who had recently had the fire department on a call and wrote the fire board and department a very nice letter thanking them for the level of service provided despite the circumstances.

**Communications:** None.

**Correspondence:** None.

**Adjournment:** Motion by Commissioner Smith, seconded by Commissioner Prestidge to adjourn at 7:47 PM. Voice vote. MOTION CARRIED.

Adjournment

Respectfully submitted,  
  
\_\_\_\_\_  
Kelly Clements, Clerk

  
\_\_\_\_\_  
Marsha Hammond, Mayor

**CITY OF COLOMA**  
**Regular Commission Meeting**  
**September 26, 2022**

The meeting was called to order at Coloma City Hall at 7:30 pm by Mayor Hammond.

Present: Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond, Clerk Clements  
Absent: Balkin

Visitors: Todd Bohle, Denise Donohoe, Siegfried Freitag, Bill Smith, Mary Harrison, Cindy Massey

**Pledge:** Commissioner Reeves led the Pledge of Allegiance to the USA Flag. Pledge.

**Approval of Agenda:** Motion by Commissioner Freitag, seconded by Commissioner Reeves to approve the agenda with the addition of the audit to new business. **Yes: Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.** Agenda Approval.

**Approval of Minutes:** Commissioner Smith motioned, seconded by Commissioner Reeves to approve the Regular Commission Meeting minutes from September 26, 2022. **Yes: Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.** Minutes Approval.

**Comments from Citizens and Visitors:** Mary Harrison shared that our library will be on Lake Bluff at 10:30 AM with the Reading Around the County tomorrow. Today the Hagar Township Little Library was installed. The Coloma Public Library will be participating in the Trunk or Treat in October. Mary Harrison, Coloma Public Library update.

Cindy Massey inquired about any update on the ambulance services and Mayor Hammond commented that we have another meeting in October.

**Special Recognition, Commendations, Etc.:** None.

**Unfinished Business:** None.

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**New Business:** The City of Coloma Financial Statement audit was shared with the commissioners for review. Plante Moran plans to attend a November meeting to present the audit. City Audit Update.

**Finance/Insurance:** None.

**Public Works:** Commissioner Freitag shared that the crew is getting ready for winter and yard pick will be picked up where needed before leaf pick up starts.

Public Works Update.

**Police:** Commissioner Reeves shared the August 2022 Police Activity Report motioned, supported to approved. **Yes: Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

Police Report Motion Approval.

**Clerk: None.**

**Ordinance:** Commissioner Smith motioned, supported by Commissioner Reeves to approve the ordinance report. **Yes: Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.** Commissioner Smith shared that the city has reached out to Family Dollar regarding their sign that is an eye sore and they are not taking action at this time, but we will continue to support them. Commissioner Reeves shared that we have not been neglecting the sign issue and have been continually working on the effort with our lawyer. The building inspector has contacted the corporate office 36 times.

Ordinance Report Motion Approval.

**Fire Board:** Commissioner Freitag shared the fire board is into the next toll gate phase for RFP bids now that all communities have approved.

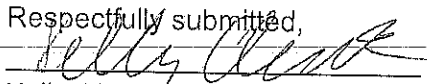
**Communications:** Commissioner Freitag commented on how Commissioner Balkin has been continually keeping the commissioners and the city on the local press the City of Coloma has received in the Herald Palladium. Mayor Hammond shared that our ADA swing project made the Herald Palladium. It was inspiring to have our donors and public works there to showcase the swings for the article.

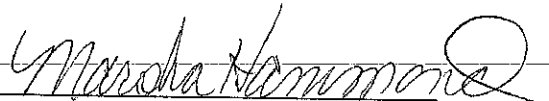
**Correspondence: None.**

**Adjournment:** Motion by Commissioner Smith, seconded by Commissioner Reeves to adjourn at 7:47 PM. Voice vote. MOTION CARRIED.

Adjournment

Respectfully submitted,

  
Kelly Clements, Clerk

  
Marsha Hammond, Mayor

**CITY OF COLOMA**  
**Regular Commission Meeting**  
**September 12, 2022**

The meeting was called to order at Coloma City Hall at 7:30 pm by Mayor Hammond.

Present: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond, Clerk Clements

Visitors: Todd Bohle, Denise Donohoe, Siegfried Freitag, Bill Smith, Raegan Prestidge, Chana Kniebes, Cindy Massey

**Pledge:** Commissioner Balkin led the Pledge of Allegiance to the USA Flag.

Pledge.

**Approval of Agenda:** Motion by Commissioner Smith, seconded by Commissioner Churchill to approve the agenda as presented.

**Agenda Approval.**

**Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Approval of Minutes:** Commissioner Prestidge motioned, seconded by Commissioner Reeves to approve the Regular Commission Meeting minutes from August 22, 2022. **Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Minutes Approval.**

**Comments from Citizens and Visitors:** Chana Kniebes announced the Halloween Trunk or Treat will be on October 22 at Salem Luthern Activity Field. The time will be announced on the next meeting. The Lions are planning to do a pumpkin derby prior to the Trunk or Treat.

Halloween Trunk or Treat

Cindy Massey asked when the city was planning on having residential trick or treating. Discussion was held regarding other communities schedules.

**Special Recognition, Commendations, Etc.:** None.

**Unfinished Business:**

Commissioner Reeves shared that the commissioners reassessed the plan to have Porta Potties at Randall Park and will anchor them down and add security cameras to address safety concerns.

Randall Park Porta Potties and Security Cameras.

Commissioner Reeves discussed the Coloma Charter township, Hagar Township, City of Watervliet and Watervliet Townships have discussed setting clearer expectations for Pride Care and looking at a proposal from Medic 1. Proposals have been received from both companies to review and discuss to meet the needs of our community.

Ambulance Services

Citizen Comment: Denise Donahoe asked if there would be a monetary fee on Pride Care if they do not meet expected response times or do not arrive at the expected address. Mayor Hammond commented that it could be placed in a contract and shared other community examples.

Citizen Comments regarding money and services for ambulance services.

Citizen Comment: Bill Smith asked if our county representative has shared any money available. Mayor Hammond and Commissioner Reeves shared they talked with Dave Vollrath today and as of right now there is no earmarked money in the budget for ambulance services.

Citizen Comment: Sig Freitag commented on Watervliet Township has a nice facility available for ambulance services.

Mayor Hammond shared that we have been contacting the owners of the building, Family Dollar Corporate, and the property owner to address the broken sign with no response in how they plan to address the issue. It is an eye sore to our downtown community.

Family Dollar Sign Issue

**New Business: Commissioner Smith presented Resolution 2022-9 for Approving Adoption of Ordinance Amendments to Article III, Sections 2-31 and 2-31. Supported by Commissioner Reeves. Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: None. MOTION CARRIED.**

**Resolution 2022-9: Ordinance Amendments to Article III, Sections 2-31 and 2-32.**

**The City of Coloma Board of Commissioners hereby approves and adopts the language of Exhibit A - An Ordinance Revision Establishing Officers and Employees for the Positions of Building Inspector and Ordinance Officer adopted on September 12, 2022. Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: None. MOTION CARRIED.**

**Ordinance Revision Approval for Establishing Building Inspector and Ordinance Officer.**

**Commissioner Smith motioned, supported Commissioner Freitag to adopt Resolutions 2022-10 for a Resolution Approving Appointment of Ordinance Officer. Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: None. MOTION CARRIED.**

**Resolution 2022-10: Resolution for Approving Appointment of Ordinance Officer**

**The City Coloma Board of Commissioners hereby appoints Rodney Burkholder to act as the City Ordinance Officer pursuant to Article III, Section 2-32 of the City's Ordinances and as detailed in the job description previously adopted by the city commissioners. Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: None. MOTION CARRIED.**

**Appoint Rodney Burkholder as Ordinance Officer.**



Commissioner Smith motioned, supported by Commissioner Reeves to hire a new building inspector Mark Fardello to replace Caleb O'Toole. **Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: None. MOTION CARRIED.**

**Motion to Hire New Building Inspector Mark Fardello.**

Commissioner Freitag motioned, supported by Balkin to proceed with applying for DNR grant money for the Lions Park for future specified projects. **Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: None. MOTION CARRIED.**

**DNR Grant Money Motion Approval.**

Commissioner Balkin motioned, supported by Prestidge to have 2022 City of Coloma Halloween Trick or Treating on October 31 from 5 - 7 PM. **Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Mayor Hammond. No: Smith. MOTION CARRIED.**

**Halloween Residential Trick or Treating Hours 5-7 PM October 31.**

Commissioner Balkin motioned, supported by Freitag to move forward with working with CivicPlus to begin the set up of a new .gov website for the city. **Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Mayor Hammond. No: Smith. MOTION CARRIED.**

**Website Vendor Motion Approval.**

**Finance/Insurance:** None.

**Public Works:** Todd Bohle shared they removed the flower beds on Washington Ave and finished up the swing project in Randall Park.

Public Works Update.

**Police:** None.

**Clerk:** None.

**Ordinance:** None.

**Fire Board:** Commissioner Freitag shared that the board met last Tuesday and the chief is meeting with Hagar Township regarding the next tollgate approval on the new fire equipment purchase process.

Fire Board Update.


**Communications:** None.

**Correspondence:** None.

**Adjournment:** Motion by Commissioner Smith, seconded by Commissioner Reeves to adjourn at 8:07 PM. Voice vote. MOTION CARRIED.

**Adjournment**

Respectfully submitted,

  
Kelly Clements, Clerk

  
Marsha Hammond, Mayor

**CITY OF COLOMA**  
**Regular Commission Meeting**  
**August 22, 2022**

The meeting was called to order at Coloma City Hall at 7:30 pm by Mayor Hammond.

Present: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond, Clerk Clements

Visitors: Todd Bohle, Denise Donohoe, Sig Freitag, Bill Smith, Heidi Ishmael, Steven Lowder (Pride Care), Veronica Wolf, Cindy Massey, Raeghan Prestidge, Mary Harrison, Sandy Kraemer, Mike Mattix, Pete Scudamond (Coloma Lodge and Michigan Masonic Charitable Foundation), John Keyer (Berrien County Shrine Club and Saladine Shrine Foundation), Phil Staub, Matt Moser (Coloma Lodge 162), Don Bauegher (Coloma Lodge 162), David Mayne (Coloma Lodge)

**Pledge:** Commissioner Reeves led the Pledge of Allegiance to the USA Flag.

Pledge.

**Approval of Agenda:** Motion by Commissioner Freitag, seconded by Commissioner Prestidge to approve the agenda with the change to move the Mason's the beginning of the New Business section. **Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond.**  
**No: NONE. MOTION CARRIED.**

**Agenda Approval.**

**Approval of Minutes:** Commissioner Smith motioned, seconded by Commissioner Freitag to approve the Regular Commission Meeting minutes from August 8, 2022. **Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Minutes Approval.**

**Comments from Citizens and Visitors:** Raeghan Prestidge asked the commissioners and everyone to take a moment to remember her kindergarten teacher Mrs. Seabury because she was really important to this community. Mrs. Seabury passed away on August 13. She graduated from Coloma High School in 1982. She taught multiple generations and she was repeatedly requested by parents to be their child's teacher. Mrs. Seabury was a true gift to the community, an angel on earth, a legend, and simply one of the best people many of us have known. She taught for 35 years at Washington and Coloma Elementary, 29 years of kindergarten and 6 years of 1st grade. Touched hundreds of lives in that time.

Raeghan Prestidge,  
Memory of Mrs. Seabury

One of Raeghan's favorite traditions at school was on the last day of school, she would do a cartwheel down the hall for every year she taught. She completed her last cartwheels this year as she entered retirement with excitement. She was a hero and friend to many with her contagious smile and bubbly personality. She was such a positive force and full of life. For many of us, she was the first one that parents trusted to take care of their children. So many of us know the excitement that any of her "littles" got when they would see her and of course her reminders that she loved them more than pizza. She was an educational rockstar who lived to inspire and loved to encourage. Her big heart shaped many little minds. Mrs. Seabury loved her family, her students, her cubbies, and her jeep. We choose to remember her cruising through town in her blue Jeep with the top off and windows down... music blaring, Cubs shirt on, and wind whipping in her hair. The biggest smile on her face as she beeped and waved at all those she recognized. An amazing teacher is hard to find, difficult to part with, and impossible to forget.

Raegan asked for a request to have the city present a community service award in honor of Mrs. Seabury to her husband and two sons.

Moment of  
Silence for Angie  
Seabury

Mayor Hammond held a moment of silence for Angie Seabury in her memory.

Mary Harrison,  
Coloma Public  
Library Update

Mary Harrison Channel 16 tomorrow in the morning for tv interviews. The NASA display will be here until mid September.

Pride Care  
Update

Steven Lowder from Pride Care shared the city's July report. Commissioner Reeves asked about the proposal from Watervliet Township about ambulance services.

Cindy Massey,  
Washington Ave  
tree limb issue

Cindy Massey asked about the cost of removing a tree limb that is being hit by trucks on the tree lawn in front of the church on Washington Ave. Mayor Hammond commented that tree lawn work is a 60/40 split between the property owner and the city. Public Works will look into the tree limb.

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**Special Recognition, Commendations, Etc.:** None.

**Unfinished Business:** None.

**New Business:** Mayor Hammond shared how we started our swing project in Randall Park in 2020 to add two ADA swings. Charlie Weeden Concrete completed the compliant pad and progress is being made to complete. Pete Scudamond (Coloma Lodge and Michigan Masonic Charitable Foundation) presented a check donation of \$1,000 and matched by the Masonic Charity Foundation for a total of \$2,000. John Keyer, Berrien County Shriners presented the City of Coloma with a check for \$2,500 to continue our improvements at Randall Park.

**Randall Park Donations from Pete Scudamond (Coloma Lodge and Michigan Masonic Charitable Foundation), John Keyer (Berrien County Shrine Club and Saladine Shrine Foundation)**

Mike Mattix asked the commissioners for approval of the truck specifications as presented at the last meeting to continue with the RFP bids. **Commissioner Freitag motioned, supported by Commissioner Reeves to approve the truck specifications as presented at the last meeting to continue with the RFP bids. Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Fire Truck Specification Approval Motion.**

**Commissioner Freitag motioned, supported by Commissioner Balkin to add Marsha Hammond to United FCU as beneficiary and account holder for any necessary accounts for the city of Coloma. Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith. Abstain: Mayor Hammond. No: NONE. MOTION CARRIED.**

**Add Marsha Hammond to United FCU Account Motion Approval.**

**Finance/Insurance:** None.

**Public Works:** Commissioner Freitag shared the crew is doing a great job picking up brush on Fridays. Todd Bohle shared the summer help went back to school. Commissioner Reeves asked about the drain commissioners clean up and status. Todd Bohle shared that Bruce Meyers will be sharing a quote to clean out the remaining drain area that the county was not able to do this year. Commissioner Freitag called the railroad company and reported the road crossing sections that need to be repaired.

**Public Works Update and DDA Update.**

Mayor Hammond shared that the DDA approved to move on with our sidewalk project that will be from the Friendly to Subway in September.

**Police:** None.

**Clerk:** None.

**Ordinance:** Commissioner Smith called an Ordinance Committee Meeting on September 12 at 6:45 PM.

**Ordinance  
Committee  
Meeting  
September 12 at  
6:45 PM**

**Fire Board:** None.

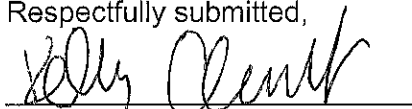
**Communications:** None.


**Correspondence:** None.

**Adjournment:** Motion by Commissioner Smith, seconded by Commissioner Prestidge to adjourn at 7:55 PM. Voice vote. MOTION CARRIED.

**Adjournment**

Respectfully submitted,

  
\_\_\_\_\_  
Kelly Clements, Clerk

  
\_\_\_\_\_  
Marsha Hammond, Mayor

**CITY OF COLOMA**  
**Regular Commission Meeting,**  
**August 8, 2022**

The meeting was called to order at Coloma City Hall at 7:30 pm by Mayor Hammond.

Present: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond, Clerk Clements

Visitors: Todd Bohle, Chana Kniebes, Denise Donahoe, Veronica Wolf, Tony Burtuca, Sig Freitag, Bill Smith, Vanessa Pentridge, Wesley Smigielski, Bob Howell, Craig Vanderveer, Laura and Elaine (Craig Vanderveer's daughters), Mike Mattix, Gerald Parrigan, Ken Parrigan, Harold Bragg, Cindy Massey, Tharlen

**Pledge:** Commissioner Freitag led the Pledge of Allegiance to the USA Flag.

Pledge.

**Approval of Agenda:** Motion by Commissioner Balkin, seconded by Commissioner Reeves to approve the agenda as presented.

**Agenda Approval.**

**Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Approval of Minutes:** Commissioner Smith motioned, seconded by Commissioner Prestidge to approve the Regular Commission Meeting minutes from July 25, 2022. **Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Minutes Approval.**

**Comments from Citizens and Visitors:**

Vanessa Pentridge would like to thank the city for support and all the help during the Glad-Peach Festival. Mayor Hammond thanked Vanessa and the committee and chairs for all of their work to pull off the festival. The parade was fabulous and fireworks were great, the kids games were great, Commissioner Freitag shared the foam pit was great!

Mary Harrison thanked the city of Coloma voters for the support and passing the millage. STEAM program on the 18th and tomorrow's story time. NASA display will be up until the 2nd.

Harold Bragg shared his support for re-election of Commissioner Reeves, Freitag, Prestidge.

**Special Recognition, Commendations, Etc.:** Mayor Hammond and Chana Kniebes presented an award to Craig Vanderveer for his service to our city as a business owner of his Barbershop and for being a valuable to

becoming a barber and many historical stories from members of the city of Coloma including the purchase of now city hall.

**Unfinished Business:** None.

**New Business:** Mayor Hammond shared that the commissioners have been shared a Medic 1 proposal. Commissioner Balkin asked if our only options were Pride Care or the proposal from Medic 1.

**Finance/Insurance:** None.

**Public Works:** Commissioner Freitag shared some concerns about the disarray of Gilson Park. Mayor Hammond did discuss with the School Board President, Heidi Ismael, regarding starting a community service program for students to help garden clean up.

Commissioner Freitag shared that the city would like to bring back the portable bathrooms to Randall Park and some improvements made to prevent them from being tipped over again.

**Police:** Police Chief Wes Smigielski shared the July 2022 City of Coloma Activity Report and no incidents from the Glad-Peach Festival.

**Clerk:** None.

**Ordinance:** Commissioner Smith shared the Ordinance committee met today and will share an update after a meeting with the attorney.

**Fire Board:** Mike Mattix thanked the City of Coloma voters for passing the Fire Truck Millage. Mike Mattix shared they are at the second toll gates in from the truck purchase committee with the engine key specifications and features.

**Communications:** None.

**Correspondence:** None.

**Adjournment:** Motion by Commissioner Smith, seconded by Commissioner Reeves to adjourn at 8:09 PM. Voice vote. MOTION CARRIED.

**Adjournment**

Respectfully submitted,

  
\_\_\_\_\_  
Kelly Clements, Clerk

  
\_\_\_\_\_  
Marsha Hammond, Mayor

CITY OF COLOMA  
Commissioner Ordinance Workshop  
August 15, 2022

The Commissioners convened for a workshop as follows. The workshop was called to order at 6:00 PM.

Present: Commissioner Freitag, Commissioner Balkin, Commissioner Reeves, Clerk Clements

Absent: Mayor Hammond, Commissioner Prestidge, Commissioner Smith, Commissioner Churchill

Visitors: Jessica Fette

It was discussed regarding the addition to Article III: Officers and Employees to establish a Building Inspector and an Ordinance Officer. Then a resolution needs to be adopted by the commissioners establishing the ordinance addition and the appoint the ordinance officer and sign off by our police chief.

Next steps are to adopt the update to the ordinance to accept Article III: Officers and Employees and an job description for an ordinance officer and then present to the commissioners a resolution. Commissioner Reeves presented the sample ordinance tickets to Fette and she added a comment regarding adding Community Court to tickets so they are given to the appropriate judge.

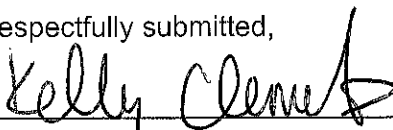
Commissioner Reeves asked about how we can enforce lawn parking within city limits and the commissioners need to discuss proposed changes. Examples can be found on municode.com. The progress of the Family Dollar sign was discussed and where we are in the process.

Next steps on the zoning updates were the commercial district and the business district and the commissioners need to review the changes that need to be made. There are 16 different areas that are just marked as parcels. The Commissioners need to discuss what they should allow or not allow within our city. Examples can be find on municode. Examples could include do you want a permit system.

---

**Meeting adjourned at 6:47 PM.**

Respectfully submitted,

  
\_\_\_\_\_  
Kelly Clements, Clerk



**CITY OF COLOMA**  
**Regular Commission Meeting**  
**July 25, 2022**

The meeting was called to order at Coloma City Hall at 7:30 pm by Mayor Hammond.

Present: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond, Clerk Clements

Visitors: Todd Bohle, Chana Kniebes, Steven Lowder - Pride Care, Jeffrey Krozlick, Denise Donahoe, Veronica Wolf, Tony Burtucca, Cindy Massey, Greg Massey, Raeghan Prestidge

**Pledge:** Clerk Clements led the Pledge of Allegiance to the USA Flag.

Pledge.

**Approval of Agenda:** Motion by Commissioner Freitag, seconded by Commissioner Balkin to approve the agenda with the addition of Crossing Guard addition under new business. **Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Agenda Approval.**

**Approval of Minutes:** Commissioner Smith motioned, seconded by Commissioner Prestidge to approve the Regular Commission Meeting minutes from July 11, 2022. **Yes: Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. Abstain: Balkin. No: NONE. MOTION CARRIED.**

**Minutes Approval.**

**Comments from Citizens and Visitors:** Chana Kniebes shared an update from the NASA exhibit ribbon cutting and that the 18th Annual Golf Outting fundraiser will be on August 12.

18th Annual  
Golf Outting  
August 12.

Pride Care Report was presented from their representative, Steven Lowder, for the month of June. Commissioner Reeves asked if he was aware of the new money available per the newly signed bill from the governor. Steven Lowder commented that he was not personally aware of what was just signed but the company might be.

**Special Recognition, Commendations, Etc.:** Mayor Hammond shared there is collection box at city hall as part of the Berrien Community Foundation for school supply donations for area schools.

**Unfinished Business:** None.

**New Business:** Mayor Hammond presented the Crossing Guard renewal agreement \$3,200 per year. Commissioner Freitag motioned, Commissioner Prestidge supported to renew the Crossing Guard contract

**Crossing  
Guard  
Contact  
Motion**

per the agreement presented to the commissioners. **Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

Approval.

Matt Quinn, Great Lakes Drone Company, Ashley, Operations Manager and Haley, Chief Pilot. Been in Coloma since January. They have recently covered two. They started in 2016. They do roof inspections, movie or tv commercials, real estate. Starlight Drone Company under Great Lakes Drone Company. They have several local entertainment shows with the drones. Train the local tribal officers and training officers in Alaska. They also have a rescue division to assist local law enforcement and have some local municipal agreements to assist in fire and rescue. Farmbotics Air just received approval.

Great Lakes Drone Company presentation.

**Finance/Insurance:** Commissioner Smith motioned to approve the bills, supported by Commissioner Reeves. **Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

Approve Bills Motion Approval.

**Public Works:** Commissioner Freitag commends public works for picking up yard waste bags. Todd Bohle shared they are getting ready for Glad-Peach Festival.

**Police:** Jeff Krolzick shared the June 2022 Police Activity report for the city. Commissioner Reeves asked how officers will be at the Glad-Peach Festival. One officer and three reserves. Commissioner Freitag motioned, supported by Commissioner Balkin to approve the police report as presented. **Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

Police Report Motion.

**Clerk:** Clerk Clements reminded the commissioners of Primary Election for the city being held August 2 and polls will be open from 7 AM - 8 PM.

Primary Election.

**Ordinance:** Commissioner Smith called an Ordinance Committee meeting on August 8 at 6:45 PM. Commisseeer Reeves motioned to approve the ordinance report, supported by Commissioner Freitag. **Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

Motion to Approve Ordinance Report.

**Fire Board:** Commissioner Freitag shared the Fire Board meetings are the second Tuesday of every month. Commissioner Reeves spoke with Bill Ott about putting a timer on the noon and six alarm and he shared just the timer would be around \$600. Commissioner Freitag shared the board is looking into a timer and then wiring that will need to be update first with additional costs. Fire Chief Mike Maddox is looking into the options.

**Communications:** Commissioner Balkin shared that we are preparing for Glad-Peach Festival and supporting with volunteer hours with communications for the committee and on behalf of the city.

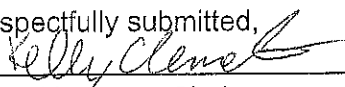
Support for Glad-Peach festival.

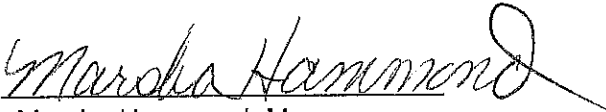
**Correspondence:** None.

**Adjournment:** Motion by Commissioner Smith, seconded by Commissioner Prestidge to adjourn at 7:53 PM. Voice vote. MOTION CARRIED.

**Adjournment**

Respectfully submitted,

  
\_\_\_\_\_  
Kelly Clements, Clerk

  
\_\_\_\_\_  
Marsha Hammond, Mayor

**CITY OF COLOMA**  
**Regular Commission Meeting**  
**July 11, 2022**

The meeting was called to order at Coloma City Hall at 7:30 pm by Mayor Hammond.

Present: Freitag, Prestidge, Churchill, Smith, Mayor Hammond, Clerk Clements  
Absent: Balkin, Reeves

Visitors: Todd Bohle, Bill Smith, Denise Donahoe, Mary Harrison, Harold Bragg, Bob Wooley, Cindy Massey, Veronica Wolf

**Pledge:** Commissioner Prestidge led the Pledge of Allegiance to the USA Flag.

Pledge.

**Approval of Agenda:** Motion by Commissioner Freitag, seconded by Commissioner Prestidge to approve the agenda as printed. **Yes: Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Agenda Approval.**

**Approval of Minutes:** Commissioner Smith motioned, seconded by Commissioner Freitag to approve the Regular Commission Meeting minutes from June 27, 2022. **Yes: Freitag, Churchill, Smith, Mayor Hammond. Abstain: Prestidge. No: NONE. MOTION CARRIED.**

**Minutes Approval.**

**Comments from Citizens and Visitors:** Harold Bragg shared how proud he is of this community and the banners for the library shows how supported our city is of our community. Harold shared high remarks of the library family and staff.

Harold Bragg

Mary Harrison asked about putting up an arts area during Glad-Peach Festival on August, 6 from 9-12 AM. Clerk Clements shared she will share contact information with Mary following the meeting. The Opening Ceremony will be for the Moon, Mars and Beyond Exhibit Launch Party at the Coloma Public Library on Monday July 18 at 8:45 AM and doors will open up at 9:00 AM. Enjoy light refreshments and NASA swag giveaways, while supplies last.

Moon, Mars and Beyond Exhibit Launch Party.

**Special Recognition, Commendations, Etc.:** Mayor Hammond shared that the the Southwest Michigan Planning group is creating a Master Plan and they are having a special meeting regarding the Berrien County Trails Master Plan on Wednesday, August 3, 2022 at the Coloma Public Library from 5 - 6:45 PM.

Berrien County Trails Master Plan Review at Coloma Public Library 8.3.2022

**Unfinished Business:** Mayor Hammond shared that we submitted our Asset Management, Reliability Study and all required state reports submitted on time thanks to Kevin Marks from Wightman and our Public Works Supervisor by the deadline. We received an updated water map for the city that is clearer to read.

State Studies  
Submitted.

**New Business:** Clerk Clements presented the minutes from the Election Commission Committee meeting held prior to the meeting. Maureen Saltzman will be the Chairperson and will work all day. Gwen Gagliardo, Barbara Postelli, and Prudence Kiekenapp will work from 6:30 a.m. until 1:30 p.m. Christine Kniebes and Kathy Kniebes-Wilmont will work from 1:30 p.m. until closing. Their hourly pay will be \$12.00 per hour and will be paid for election training hours. Roseann Clements and Valerie Owen will work at 8:00 p.m. and will serve as the Receiving Board members at the pay rate of \$25.00/flat fee per election. **Commissioner Freitag motioned, Commissioner Prestidge supported to approve the Election Commission Committee's presented election inspectors and receiving board and pay for working the election day and training. Yes: Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

Election  
Inspector and  
Receiving  
Board Motion  
Approval.

**Finance/Insurance:** None.

**Public Works:** Commissioner Freitag shared that Public Works will have a vehicle available during the Glad-Peach Festival Parade for commissioners to ride on. Please share prior to the parade if you would like to ride in the parade.

**Police:** None.

**Clerk:** None.

**Ordinance:** Commissioner Smith is canceling the next ordinance meeting until we have updated zoning and ordinances to review.

Ordinances  
Update.

**Fire Board:** Fire Board meeting is July 12 at 7 PM at the Station 1.

Fire Board  
Update.

**Communications:** None.

**Correspondence:** From Mary Harrison, "Dear Public Works, You Rock! Thank you so very much for helping the library with the broken tree. We are grateful and appreciative."

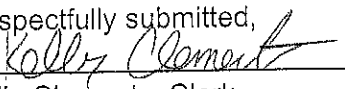
Letter from  
Library.

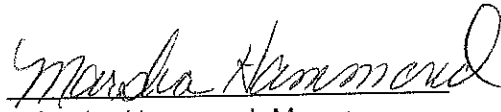
Commissioner Prestidge commented that she is still very dedicated to the commission and the city in her role, but has been focused on being on the mom and business owner and has been either at the shop during the busy season or at the softball fields supporting her daughter.

**Adjournment:** Motion by Commissioner Smith, seconded by Commissioner Churchill to adjourn at 7:54 PM. Voice vote. MOTION CARRIED.

**Adjournment**

Respectfully submitted,

  
\_\_\_\_\_  
Kelly Clements, Clerk

  
\_\_\_\_\_  
Marsha Hammond, Mayor

**CITY OF COLOMA**  
**Regular Commission Meeting**  
**June 27, 2022**

The meeting was called to order at Coloma City Hall at 7:30 pm by Mayor Hammond.

Present: Balkin, Reeves, Freitag, Churchill, Smith, Mayor Hammond, Clerk Clements  
Absent: Prestidge

Visitors: Todd Bohle, Bill Smith, Sig Freitag, Denise Donahoe, Chana Kniebes, James Burrow, Steven Lowder - Pride Care

**Pledge:** Commissioner Freitag led the Pledge of Allegiance to the USA Flag.

Pledge.

**Approval of Agenda:** Motion by Commissioner Smith, seconded by Commissioner Reeves to approve the agenda as printed. **Yes: Balkin, Reeves, Freitag, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Agenda Approval.**

**Approval of Minutes:** Commissioner Smith motioned, seconded by Commissioner Freitag to approve the Regular Commission Meeting minutes from June 13, 2022. **Yes: Balkin, Reeves, Freitag, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Minutes Approval.**

Commissioner Balkin motioned, seconded by Commissioner Reeves to approve the Zoning Workshop minutes from May 24, 2022. **Yes: Balkin, Reeves, Freitag, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Comments from Citizens and Visitors:** Bill Smith public works meeting at the county meeting there will be money available for public work or sewer projects.

Bill Smith

James Burrow 364 Maple St requested permission to keep hens on his property. Commissioner Smith motioned, Commissioner Freitag supported the property owner to keep chickens as requested. **Yes: Balkin, Reeves, Freitag, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

James Burrow  
- Request for  
hens. **Motion Approval.**

Pride Care shared a report for the city of Coloma's responses for the month.

Pride Care  
Update.

Chana Kniebes shared an update on chamber activities and there will be an upcoming ribbon cutting at the library for the NASA exhibit.

Chamber Update.

**Special Recognition, Commendations, Etc.:** None.

**Unfinished Business:** None.

**New Business:** Mayor Hammond shared the proposed Public Works Union Contract with the commissioners. Commissioner Freitag motioned to approve the presented Public Works Union Contract, supported by Commissioner Reeves. **Yes: Balkin, Reeves, Freitag, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Approve Public Works Union Contract Motion Approval.**

Commissioner Freitag motioned, supported by Commissioner Balkin to approve the same contract for non-union members till June 30<sup>th</sup> 2026. **Yes: Balkin, Reeves, Freitag, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Approval of same contract for non-union members Motion Approval.**

Commissioner Balkin shared the comments from the public workshops.

Mayor Hammond shared an update of the City of Coloma's Golf Cart Ordinance and those found not abiding the ordinance can receive a ticket from the Coloma Township. A copy of the ordinance can be found on our website or a copy can be picked at city hall during normal business hours.

Golf Cart Ordinance Reminder.

**Finance/Insurance:** Commissioner Smith motioned, supported by Commissioner Reeves to approve the Treasurer's Report as presented. **Yes: Balkin, Reeves, Freitag, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Treasurer's Report Motion Approval.**

**Public Works:** Commissioner Freitag shared the 3 vandalism event at Randall Park with knocking over the Porta Potty, therefore they will be removed from the park.

Public Works Update.

Commissioner Freitag motioned, supported by Commissioner Reeves to remove a tree and stump grounded by Total Tree Care LLC for the amount of \$1,475 total. **Yes: Balkin, Reeves, Freitag, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.** There is a 60/40 split of the cost with the property owner and the city.

**Tree Removal on Jackson Ct Motion Approval.**

**Police:** None.

**Clerk:** Clerk Clements called an Election Committee Meeting on July 11 at 6:45 PM at City Hall.

Election Committee Meeting.



**Ordinance:** Commissioner Smith called an Ordinance Meeting at July 25 at 7:00 PM. Commissioner Reeves asked about the status of the Family Dollar sign removal and with our city lawyer for further proceedings.

Ordinance  
Committee  
Meeting.

**Fire Board:** Commissioner Freitag shared that the next Fire Board meeting will be at Station 1 on July 13 at 7 PM.

Mayor Hammond commented on the attendance of the North Berrien Historical Society's event I like my history with coffee and cream at the InterUrban building.

**Communications:** Commissioner Balkin shared that communications committee meeting last Wednesday and discussed a 6 month communication plan on city activities and plans.


**Correspondence:** Commissioner Smith commented on the schools proposed property changes discussed at the last public forum and her opposition of the changes.

Commissioner Reeves asked about the street lights and needs to be addressed. Commissioner Freitag commented that they are part of the DDA streetscape proposed projects to address. Mayor Hammond shared that the public works department would also look at any changes that can be done to address.

**Adjournment:** Motion by Commissioner Smith, seconded by Commissioner Reeves to adjourn at 7:57 PM. Voice vote. MOTION CARRIED.

**Adjournment**

Respectfully submitted,

  
\_\_\_\_\_  
Kelly Clements, Clerk

  
\_\_\_\_\_  
Marsha Hammond, Mayor

**CITY OF COLOMA**  
**Regular Commission Meeting**  
**June 13, 2022**

The meeting was called to order at Coloma City Hall at 7:30 pm by Mayor Hammond.

Present: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond, Clerk Clements

Visitors: Todd Bohle, Bill Smith, Sig Freitag, Tony Burtuca, Wesley Smigielski, Cindy Massey, Veronica Wolf, Denise Donahoe, Chris Frey

**Pledge:** Commissioner Reeves led the Pledge of Allegiance to the USA Flag.

Pledge.

**Approval of Agenda:** Motion by Commissioner Smith, seconded by Commissioner Freitag to approve the agenda as printed. **Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

Agenda Approval.

**Approval of Minutes:** Commissioner Freitag motioned, seconded by Commissioner Balkin to approve the Regular Commission Meeting minutes from May 23, 2022. **Yes: Balkin, Reeves, Freitag, Churchill, Smith, Mayor Hammond. No: NONE. ABSTAIN: Prestidge. MOTION CARRIED.**

Minutes Approval.

**Comments from Citizens and Visitors:** Tony Burtuca shared he was glad we had the signs on the river as the emergency crews needed to use them for a call this weekend. He shared there will be a boom truck in the back alley near the library to fix the roof of the building. Burtuca also asked the commissioners to address the fire station siren not working property. Commissioner Reeves and Commissioner Freitag will look into it.

Tony Burtuca

Cindy Massey asked about the posting of the newsletter of parking cars across the sidewalks.

Cindy Massey

**Special Recognition, Commendations, Etc.:** None.

**Unfinished Business:** None.

**New Business:** Commissioner Smith motioned, supported by Commissioner Balkin to approve the request to keep 6 hens on the property located on 540 N Paw Paw Ave. **Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

540 N Paw Paw Hen Approval Motion.

Commissioner Reeves motioned, supported by Commissions Prestidge to approve the 2022-2023 police contract. **Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.** Mayor Hammond shared we are very happy with our police department and their service to our community.

**Police Contract  
2022-2023  
Approval  
Motion.**

Mayor Hammond presented to the commissioners the purchase of the deputy clerk's computer with. Commissioner Balkin motioned, supported by Commissioner Reeves to purchase a new computer for the amount presented for a new computer at city hall. **Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Purchase of  
New City Hall  
Computer  
Approval  
Motion.**

**Finance/Insurance:** None.

**Public Works:** Commissioner Freitag shared that our new public works supervisor is doing great. Streetscape committee meeting this Wednesday at 9 AM at city hall and a DDA meeting to follow.

Public Works  
Updated.

Commissioner Smith motioned, supported by Commissioner Reeves to approve the fireworks display for the Glad Peach Festival Committee. **Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Glad Peach  
Festival  
Fireworks  
Signature.  
Motion.**

**Police:** Police Chief Wesley Smigielski shared the May Activity Report with the commissioners with 75 traffic violations, 305 business checks and 42 residential checks. Commissioner Freitag motioned, supported by Commissioner Smith to approve the Police Activity Report for May as presented. **Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Police Activity  
Report  
Approval  
Motion.**

**Clerk:** None.

**Ordinance:** None.

**Fire Board:** Commissioner Freitag shared they will be looking into the siren for the city.

**Communications:** Commissioner Balkin shared two upcoming Vision Coloma Project public workshops on Thursday June 16 at 1:00 PM and Monday, June 20 at 6:30 PM at Coloma Public Library.


**Upcoming  
Vision Coloma  
Project**

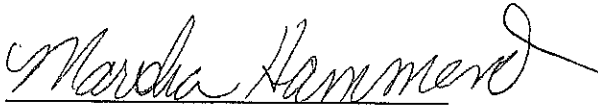
**Correspondence:** None.

**Adjournment:** Motion by Commissioner Smith, seconded by Commissioner Reeves to adjourn at 7:44 PM. Voice vote. MOTION CARRIED.

**Adjournment**

Respectfully submitted,

  
\_\_\_\_\_  
Kelly Clements, Clerk

  
\_\_\_\_\_  
Marsha Hammond, Mayor

CITY OF COLOMA  
Commissioner Zoning Workshop  
May 24, 2022

The Commissioners convened for a workshop as follows.

Present: Balkin, Freitag, Mayor Hammond,

Absent: Clerk Clements, Prestidge, Churchill, Smith, Reeves

Visitors: Rachel Edwards, Jessica Fette

Jessica Fette addressed the commissioners and Mayor Hammond with suggested recommendations for improvements to our zoning ordinances for Article V District Regulations.

Jessica Fette addressed the commissioners and Mayor Hammond about Division 1 sec. 66-149 need to be verified with our building inspector. Also in Division 3, the commercial area needs to be verified by our engineer to make sure it is still correct in the locations.

Discussion also needs to be about food trucks/carts and if they are allowed. If so, what regulations need to be put upon them.

Resolution also needs to be passed for a zoning application. With a resolution the fees can be adjusted as needed.

Mayor Hammond also discussed how the City should handle a property that is crumbling and in disrepair. Jessica Fette says that the building inspector should look into the safety of the building.

---

**Meeting adjourned at 7:45 PM.**

Respectfully submitted,



Rachel Edwards



Marsha Hammond, Mayor

**CITY OF COLOMA**  
**Regular Commission Meeting**  
**May 23, 2022**

The meeting was called to order at Coloma City Hall at 7:30 pm by Mayor Hammond.

Present: Balkin, Reeves, Freitag, Churchill, Smith, Mayor Hammond, Clerk Clements  
Absent: Prestidge

Visitors: Todd Bohle, Bill Smith, Denise Donahoe, Mary Harrison, Kevin Marks, Paul Jancha, Chana Kniebes, Sig Freitag, Isabella Greenman, Clover Sinkler, Wesley Seabury, Rhonda Scott, Steve Lowder Pride Care, Chris and Kat Grey, Veronica Wolf

**Pledge:** Clerk Clements led the Pledge of Allegiance to the USA Flag.

Pledge.

**Approval of Agenda:** Motion by Commissioner Churchill, seconded by Commissioner Smith to approve the agenda as printed. **Yes: Balkin, Reeves, Freitag, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Agenda Approval.**

**Approval of Minutes:** Commissioner Smith motioned, seconded by Commissioner Churchill to approve the Regular Commission Meeting minutes from May 9, 2022. **Yes: Balkin, Reeves, Freitag, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Minutes Approval.**

**Comments from Citizens and Visitors:** Paul Jancha is a current public defender running for Berrien County District Court Judge.

Paul Jancha

Chana Kniebes Coloma Community School's next Community Forum Sunday, June 5th at 6 PM at the Coloma High School.

Coloma Community  
Forum

Mary Harrison shared the Summer Reading Program, JULY 7 STEM Programs with slime and Connects on Thursdays this summer. Come to the library for a free Michigan Activity Pass.

Chris Fry asked the commissioners for a permit to have a chicken coop on their property.

Pride Care shared a recent report of priority calls for the city of Coloma. Commissioner Reeves asked on how to know when to replace the pads.

**Special Recognition, Commendations, Etc.:** Mr Coloma, Wesley Seabury, 2nd Runner Up Mr. Blossomtime, Miss Coloma, Isabella

Greenman, Miss Coloma 2nd Runner, up introduced themselves to the commissioners, Mayor and the visitors of the meeting.

The American Legion will be hosting a Memorial Day Ceremony on May 30 ay 1 PM at Coloma Cemetry honoring our veterans.

**Unfinished Business:**

**New Business:** Mayor Hammond shared there are two corrections to the agreement 2-4 wells not 5 and we our water tower is located on Prosepect St not Hill St. **Commissioner Smith motioned, supported by Commissioner Freitag to approve Resolution 2022-8 to Authorize the Executor of a Wholesale Water Supply Agreement with Coloma Township. Yes: Balkin, Reeves, Freitag, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Resolution 2022-8  
Wholesale Water  
Supply Agreement  
with Coloma  
Township.**

**Finance/Insurance:** Commissioner Smith, Commisssion Reeves supported

**Public Works:** City Wide Clean up started today and will continue through Thursday. Public Works Supervisor shared they moved through the north side of town today and started with the southside of town. Kevin Marks shared that Wightman has started on the Reliability study and will set a meeting soon with Todd and Marsha.

City clean up.

**Police:** Commissioner Reeves shared that the Police Chief will be shared they will be sharing a new police contract very soon.

Police.

**Clerk:** None.

**Ordinance:** None.

**Fire Board:** None.

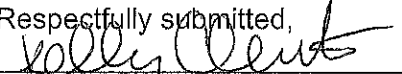
**Communications:** Commissioner Balkin shared there will be two upcoming Public Hearings the Thursday, June 16 at 12 PM, and Monday, June 20 at 6:30 PM.

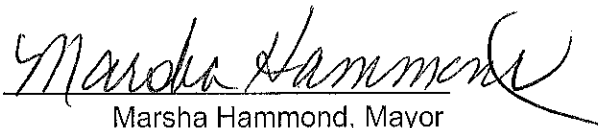
**Correspondence:** None.

**Adjournment:** Motion by Commissioner Smith, seconded by Commissioner Reeves to adjourn at 7:49 PM. Voice vote. MOTION CARRIED.

**Adjournment**

Respectfully submitted,

  
\_\_\_\_\_  
Kelly Clements, Clerk

  
\_\_\_\_\_  
Marsha Hammond, Mayor

**CITY OF COLOMA**  
**Regular Commission Meeting**  
**May 9, 2022**

The meeting was called to order at Coloma City Hall at 7:30 pm by Mayor Hammond.

Present: Balkin, Reeves, Freitag, Churchill, Smith, Mayor Hammond, Clerk Clements  
Absent: Prestidge

Visitors: Todd Bohle, Bill Smith, Denise Donahoe, Wesley Smigielski, Jack Greve

**Pledge:** Commissioner Churchill led the Pledge of Allegiance to the USA Flag.

Pledge.

**Approval of Agenda:** Motion by Commissioner Balkin, seconded by Commissioner Reeves to approve the agenda as printed. **Yes: Balkin, Reeves, Freitag, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Agenda Approval.**

**Approval of Minutes:** Commissioner Smith motioned, seconded by Commissioner Freitag to approve the Regular Commission Meeting minutes from April 28, 2022. **Yes: Balkin, Reeves, Freitag, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Minutes Approval.**

**Comments from Citizens and Visitors:** Jack Greve from the North Berrien Historical Society Museum reminded the commissioners of the upcoming event I Like My History with Coffee and Cream about the Interurban building, June 23 at 10 AM.

I Like My History with Coffee and Cream June 23 at 10 AM.

Bill Smith inquired about the walnut trees with near Lions Park and complimented on the cleaned up hillside. Mayor Hammond, Commissioner Reeves and Todd commented that no one was interested in buying them.

**Special Recognition, Commendations, Etc.:** None.

**Unfinished Business:** Mayor Hammond shared the Lions Park Declaration and Notice filed with the Register of Deeds that the land is in the DNR Grand Land Bank once completed now that a sign has been posted on the property.

DNR Lions Park Update

Commissioner Balkin motioned, supported by Commissioner Freitag to approve Resolution 2022-7 North Berrien Historical Society Millage Renewal to replace 2022-4. **Yes: Balkin, Reeves, Freitag, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Resolution 2022-7 North Berrien Historical Society Millage Renewal Approved.**



**New Business:** None.

**Finance/Insurance:** None.

**Public Works:** Todd Bohle shared the team is working all week on patching all of the pot holes. Commissioner Reeves commented on the repair of the corner of Leedy. Todd Bohle commented that project is next on the list with the paver. City Clean up is May 23- 26, starting with the north side. Mayor Hammond commented that the sidewalks are moving along. The tree crew had to come in and remove large tree roots and working with the electrician to ensure all proper lines are run.

Public Works Update

**Police:** Police Wesley Smigielski shared the April 2022 Police Report for the city. The latest recruit is graduating from the academy and joining the township full time and the department will be back to full staff. Officer Ulleg will be taking a hybrid role in September. Commissioner Smith, supported for Reeves to approve the Police Report as presented. **Yes: Balkin, Reeves, Freitag, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

Police Report Motion.

**Clerk:** Clerk Clements shared with the commissioners that we are turning in all ballot language for the primary election tomorrow.

August Election Update.

**Ordinance:** Commissioner Smith shared there is nothing to report at this time. Mayor Hammond shared the ordinance report within the packet. Commissioner Smith commented that our ordinance officer is doing a good job.

Ordinance Update.

**Fire Board:** Commissioner Freitag commented on the meetings on the second tuesday of the month.

**Communications:** Commissioner Balkin reminded the commissioners of the upcoming Vision Workshop on May 16 at 6:30 PM.

Vision Workshop May 16 at 6:30 PM.

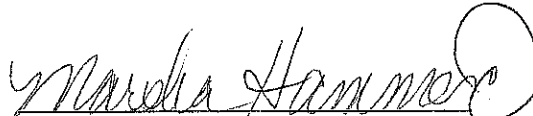
**Correspondence:** Commissioner Smith commented on the trees that are blossoming in our streets.

**Adjournment:** Motion by Commissioner Smith, seconded by Commissioner Churchill to adjourn at 7:53 PM. Voice vote. MOTION CARRIED.

Adjournment

Respectfully submitted,

  
Kelly Clements, Clerk

  
Marsha Hammond, Mayor

**CITY OF COLOMA**  
**Regular Commission Meeting**  
**April 28, 2022**

The meeting was called to order at Coloma City Hall at 7:30 pm by Mayor Hammond.

Present: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond, Clerk Clements

Visitors: Todd Bohle, Bill Smith, Mike Munchow, Denise Donahoe, Chana Kniebes, Mary Harrison, Raeghan Prestidge, Veronica Wolf, Brian Wolf, Matt Nilson, Harold Bragg, Mark Stowers

**Pledge:** Commissioner Smith led the Pledge of Allegiance to the USA Flag.

Pledge.

**Approval of Agenda: Mayor Hammond CDL class under public works.** Motion by Commissioner Balkin, seconded by Commissioner Prestidge to approve the agenda as printed. **Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Agenda Approval.**

**Approval of Minutes:** Commissioner Smith motioned, seconded by Commissioner Reeves to approve the Regular Commission Meeting minutes from April 11, 2022. **Yes: Balkin, Reeves, Freitag, Churchill, Smith, Mayor Hammond. No: NONE. Abstain: Prestidge. MOTION CARRIED.**

**Minutes Approval.**

**Comments from Citizens and Visitors:**

Matt Nilson is running for 39th District for State Representative. Retired special forces, a local farmer. In 2020, we had more people die in Michigan than births, the system is changing, business owners are having challenges finding workers. Troops to Teachers.

Matt Nilson

Mary Harrison shared that the Coloma Public Library won a grant which is one of eight libraries in the country will be contracted with NASA for a special educational exhibit running from July 7 - September 10, 2022. There will be 700 square feet of NASA related activities. The Summer Reading Program will be spaced themed called Take Me to Your Reader running June 17 - August 20. Harold Bragg thanked the Mayor and Commissioners that attended Richard's celebration of life.

Mary Harrison  
Coloma Public  
Library

Mark Stowers asked about the road patching done on S West Street. Mayor Hammond commented on the future plans for infrastructure under the road as well and the small urban grant funds received and the plans. We have not received any money from small urban since 2015.

Mark Stowers, city resident comments on street repair

Chana Kniebes chamber meeting May 10, 2022 at the Coloma High School and lunch will be provided.

Chamber meeting May 10

**Special Recognition, Commendations, Etc.:** None.

**Unfinished Business:** None.

**New Business:** Commissioner Freitag motioned to hire our summer help back for another year, Jacob Hammond and Brendon Jacobs, with a \$0.50 increase in hourly wage. Jacob has been working for us for 5 years and Brendon for 2 years, supported by Commissioner Smith. **Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Hire Summer Help Motion Approved.**

Commissioner Freitag motioned, supported by Commissioner Balkin, to hire H2O Towers LLC to clean the water tower and apply a fungicide for the estimate provided \$4,500. **Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Water Tower Motion Approved.**

Commissioner Freitag motioned, supported by Commissioner Balkin to send Steffen Kolenko and Cory Bohle to a week long class to obtain a CDL license. **Yes: Balkin, Reeves, Freitag, Prestidge, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**CDL Class Motion Approved.**

Mike Munchow shared that the Compensation Committee met on April 12, 2022 and recommended that no changes be made at this time to the elected officials compensation.

**Compensation Committee Update**

Mayor Hammond commented on the Lions Park status and our process to work with the DNR and will share an update at the next meeting.

**Lions Park**

**Finance/Insurance:** None.

**Public Works:** Todd Bohle shared the new mower arrived.

**Police:** Commissioner Reeves commented on traffic speeding down Center Street. Mark Stowers commented the location of the speed limit sign that is after the city limits over by the high school.

**Clerk:** None.

**Ordinance:** Commissioner Smith will be giving recommendations to the Ordinance Officer to notify residents for suggestions.

Ordinance Update.

**Fire Board:** Commissioner Freitag commented on the committee for the purchasing policy and fire truck specs.

**Communications:** None.

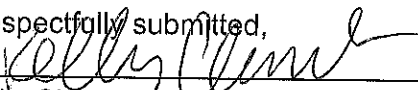
**Correspondence:** Mayor Hammond would like to sent up a workshop to discuss city plans on May 16 at 6:30 PM at City Hall. Commissioner Prestidge asked about city-wide garage sale this year. Mayor Hammond shared the commissioners can motion to have one this year.

Workshop

**Adjournment:** Motion by Commissioner Smith, seconded by Commissioner Prestidge to adjourn at 8:18 PM. Voice vote. MOTION CARRIED.

Adjournment

Respectfully submitted,

  
\_\_\_\_\_  
Kelly Clements, Clerk

  
\_\_\_\_\_  
Marsha Hammond, Mayor

**CITY OF COLOMA**  
**Regular Commission Meeting**  
**April 11, 2022**

The meeting was called to order at Coloma City Hall at 7:30 pm by Mayor Hammond.

Present: Balkin, Reeves, Freitag, Churchill, Smith, Mayor Hammond, Clerk Clements  
Absent: Prestidge

Visitors: Cory Bohle, Todd Bohle, Bill Smith, Wesley Smigielski, Chris Sedden, Denise Donahoe, Cindy Massey, Mary Harrison, Sig Freitag, Rodney Burkholder

**Pledge:** Commissioner Balkin led the Pledge of Allegiance to the USA Flag.

Pledge.

**Approval of Agenda:** Motion by Commissioner Freitag, seconded by Commissioner Smith to approve the agenda as printed. **Yes: Balkin, Reeves, Freitag, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Agenda Approval.**

**Approval of Minutes:** Commissioner Reeves motioned, seconded by Commissioner Freitag to approve the Regular Commission Meeting minutes from March 28, 2022. **Yes: Balkin, Reeves, Freitag, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Minutes Approval.**

**Comments from Citizens and Visitors:** Mary Harrison shared that crews will start to work on the library retaining wall to replace and may block the parking lot for 2 days during that process. Mayor Hammond encouraged them to reach out to public works during that time for any assistance needed in blocking off parking or traffic. The little free library boxes are almost complete and will go up around Memorial day. The library is gearing up for the summer reading program and it is NASA themed.

Mary Harrison  
Coloma  
Public Library

Cindy Massey, city of Coloma resident inquired if people could block the sidewalks and there was an ordinance to enforce that especially in the Coloma Heights and Timberbrook Terrace neighborhoods. Massey asked about recreational vehicles being parked past houses or blocking sidewalks. Commissioner Reeves commented on the ordinance passed last year. Massey also inquired about the tree lawn parking and if the city could remind residents about blocking sidewalks to the Coloma newsletter that is distributed with the water and sewer bills. Massey also asked for the commissioners to discuss placement of carports on resident property in the city.

Cindy  
Massey,  
Coloma  
resident

**Special Recognition, Commendations, Etc.:** None.

**Unfinished Business:** None.

**New Business:** Mayor Hammond shared that there will be a Compensation meeting on April 12, 2022 at 6:30 PM for the committee to discuss the upcoming elected officials compensation. Commissioner Balkin motioned, supported by Commissioner Reeves, to appoint Mike Munchow, Suzie Moser, and Sherry Polashek. **Yes: Balkin, Reeves, Freitag, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Compensation Committee Motion.**

**Finance/Insurance:** None.

**Public Works:** Rod resolved the sewer issue on Timberbrook and put up the new sign. Rodney commented that the asphalt plants are about two weeks out and then public works can begin filling potholes. The new mower will be in next week. Mayor Hammond commented that we put up a new sign stating, "City of Coloma, Lions Park, Open to the Public." Chris Sedden shared the latest plans from Wightman. Proposed updates to the city parking lot behind the bank for improved lighting, adding a crosswalk to the Loma from Badt Drive, bumpouts, parking still on both sides. Discussions are still ongoing regarding bumpouts with property owners, Denise commented on alley drive connecting Logan Street and Badt Drive. Citizens shared feedback. First set up sidewalk is set to go in starting next week. Tree recommendations will be made from the architect. Commissioner Freitag commented that the road behind T's Tap is being updated and it looks great.

**Lions Park Sign and DDA Streetscape update**

**Police:** Chief Wesley Smigielski shared the March Activity Report for the city of Coloma. Commissioner Smith motioned, supported by Commissioner Freitag. **Yes: Balkin, Reeves, Freitag, Churchill, Smith, Mayor Hammond. No: NONE. MOTION CARRIED.**

**Police Report Motion.**

**Clerk:** None.

**Ordinance:** Commissioner Smith shared that the ordinance committee met tonight and asked to have another meeting on April 25 at 7 PM to discuss ordinances.

**Ordinance Update.**

**Fire Board:** Commissioner Freitag shared the budget passed to purchase the next fire truck and set up a committee to discuss truck specs.

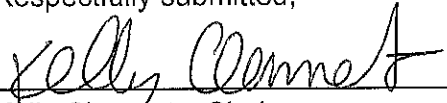
**Communications:** None.

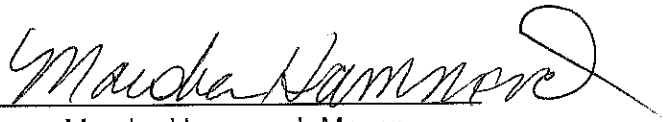
**Correspondence:** None.

**Adjournment:** Motion by Commissioner Smith, seconded by Commissioner Reeves to adjourn at 8:10 PM. Voice vote. MOTION CARRIED.

**Adjournment**

Respectfully submitted,

  
\_\_\_\_\_  
Kelly Clements, Clerk

  
\_\_\_\_\_  
Marsha Hammond, Mayor